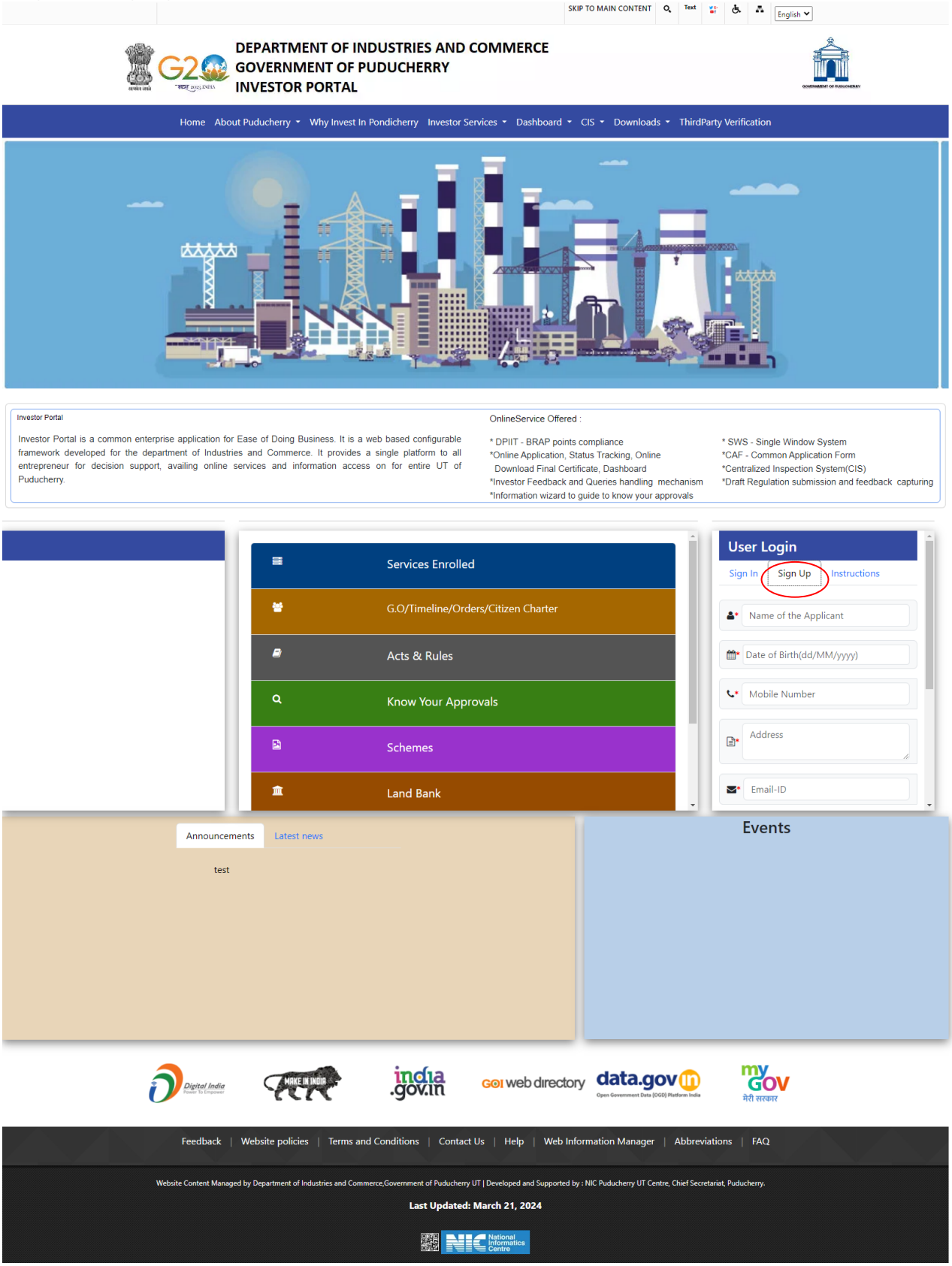
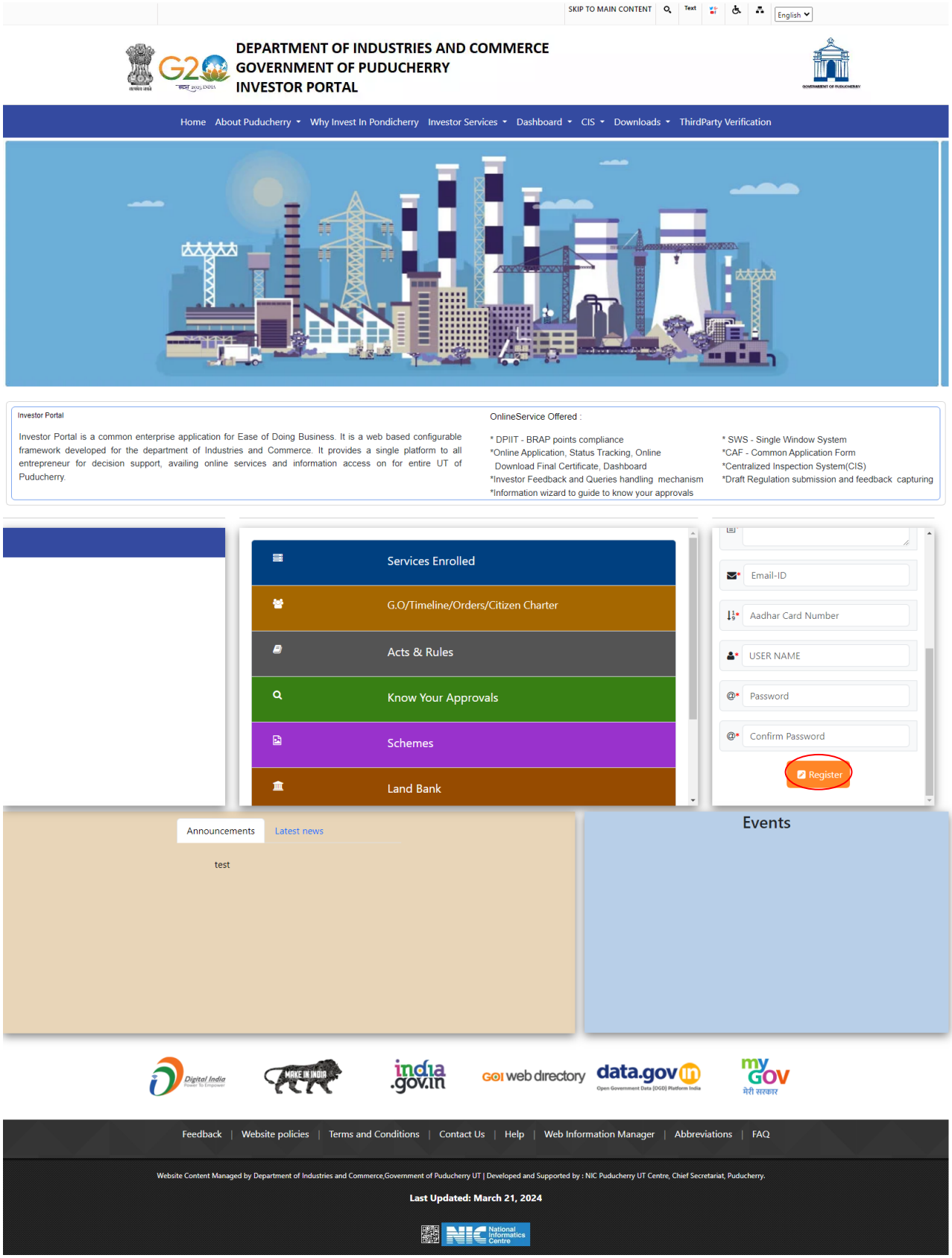
# Site to Site

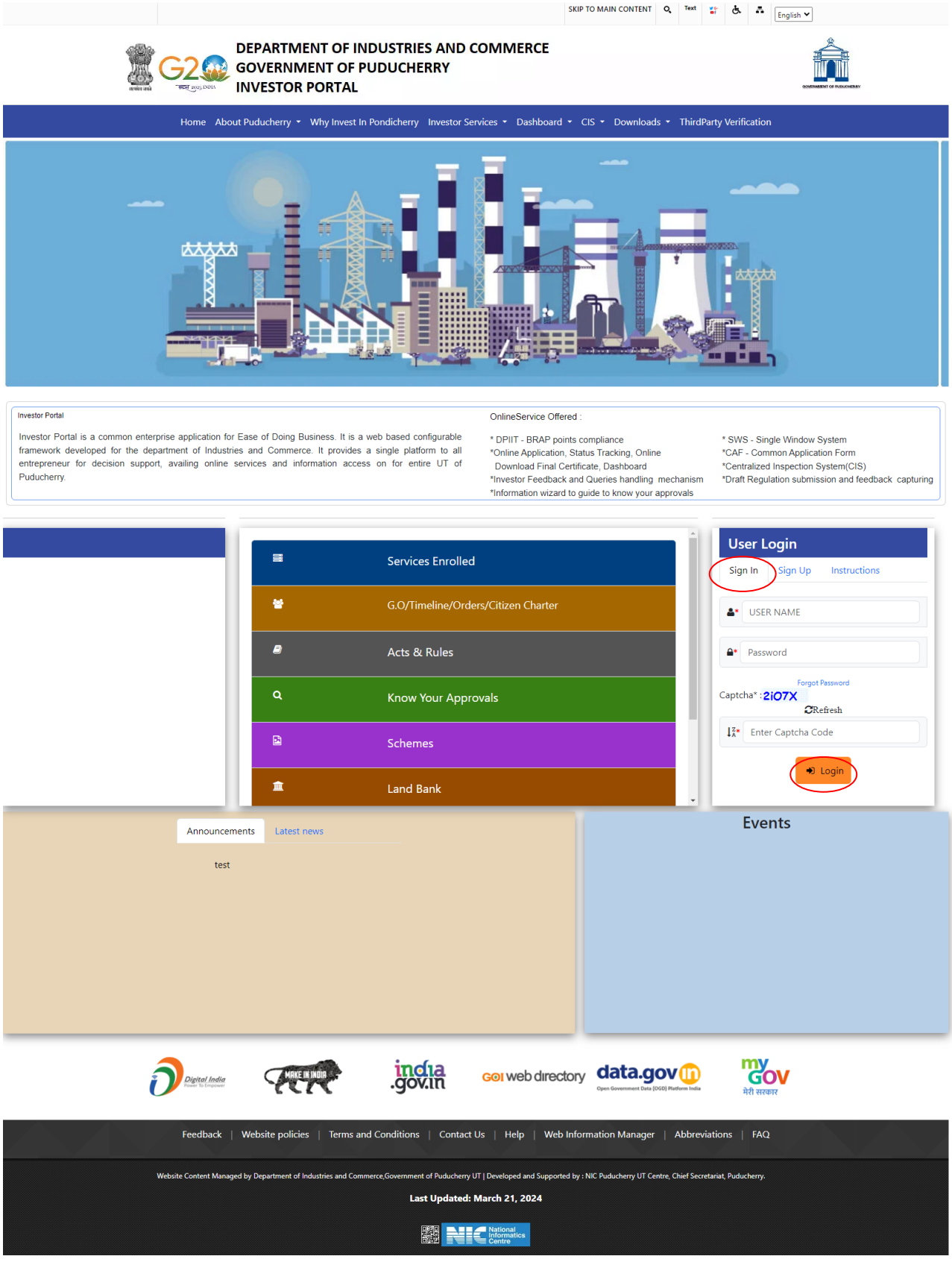
**Step 1:** Click **Sign Up**



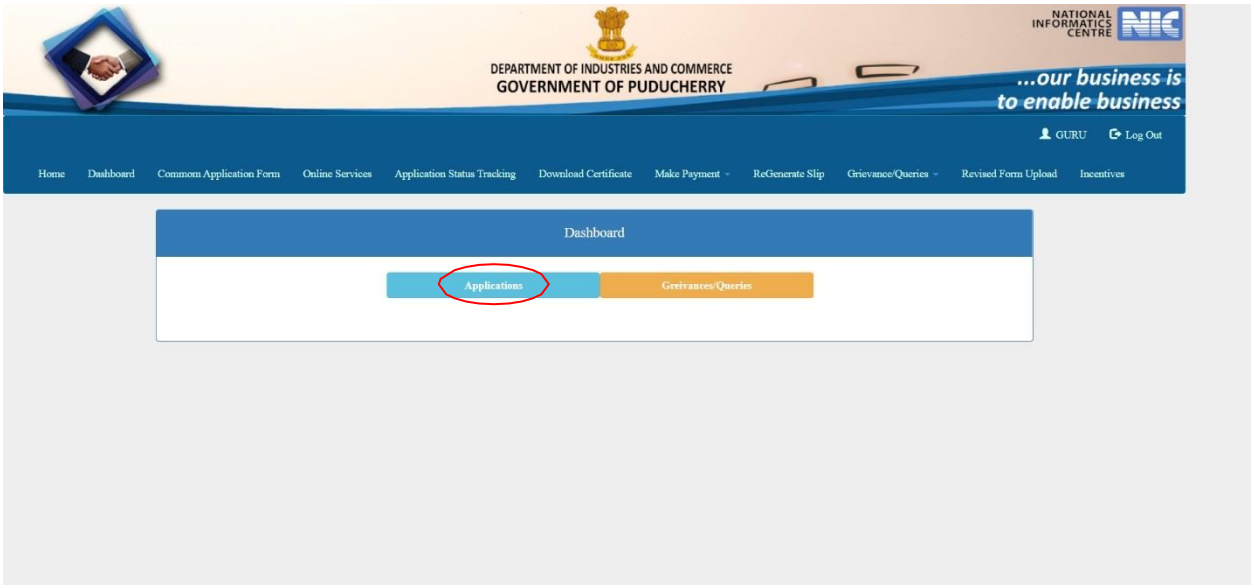
**Step 2:** Click **Register Button**



**Step 3:** Click **Sign In** and Login

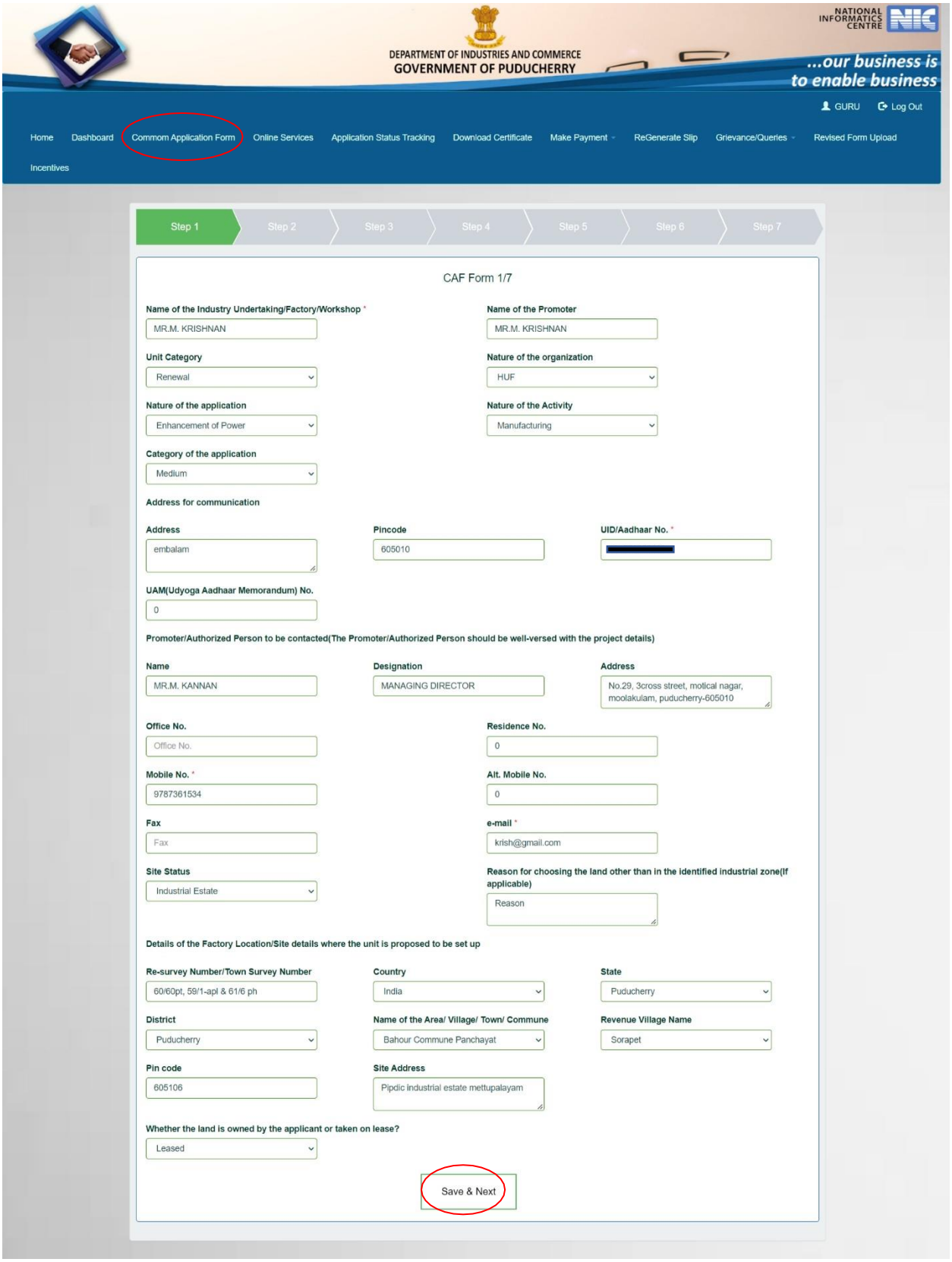


**Step 4:** Click Application button

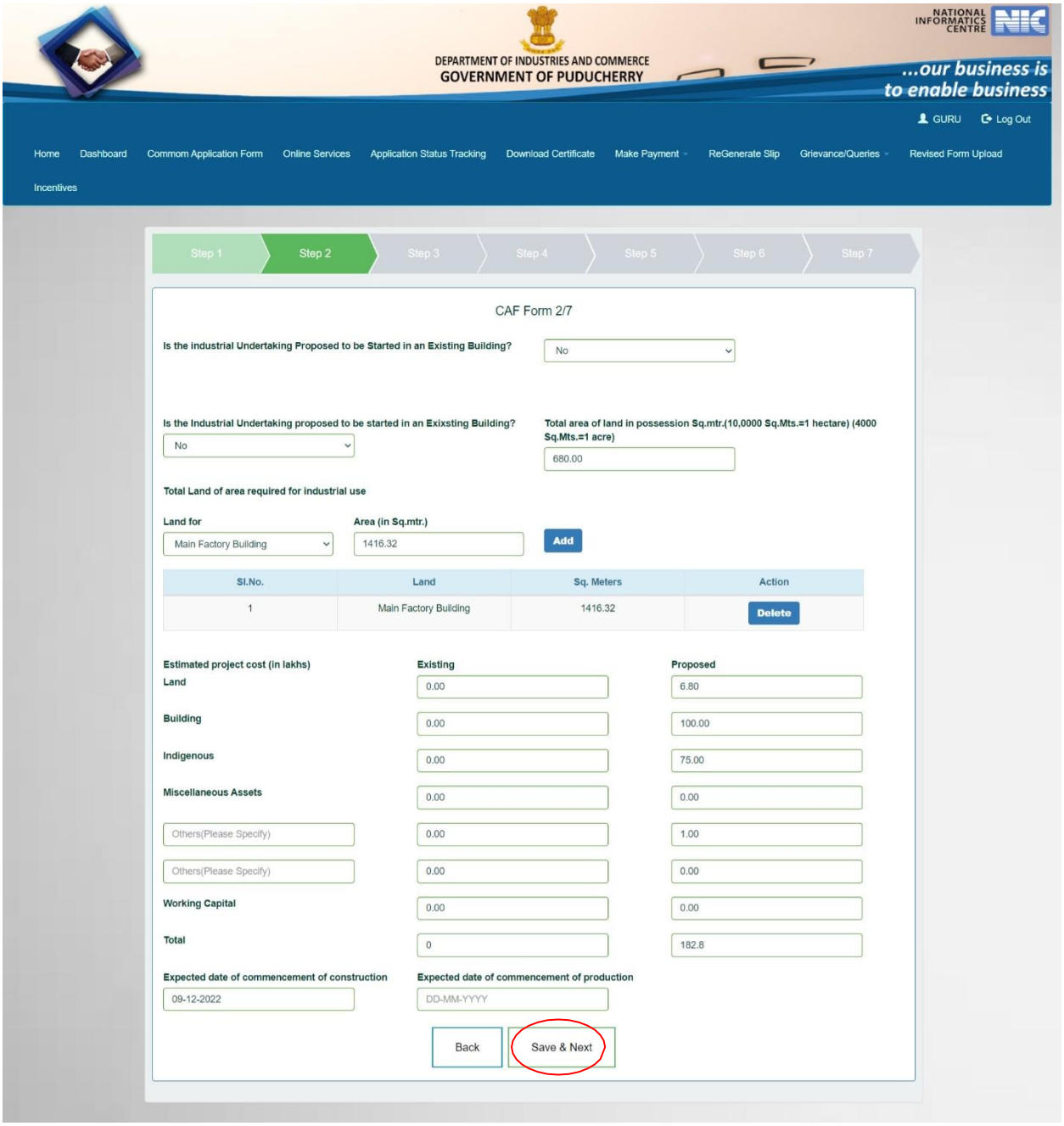


**Step 5:** Application dashboard

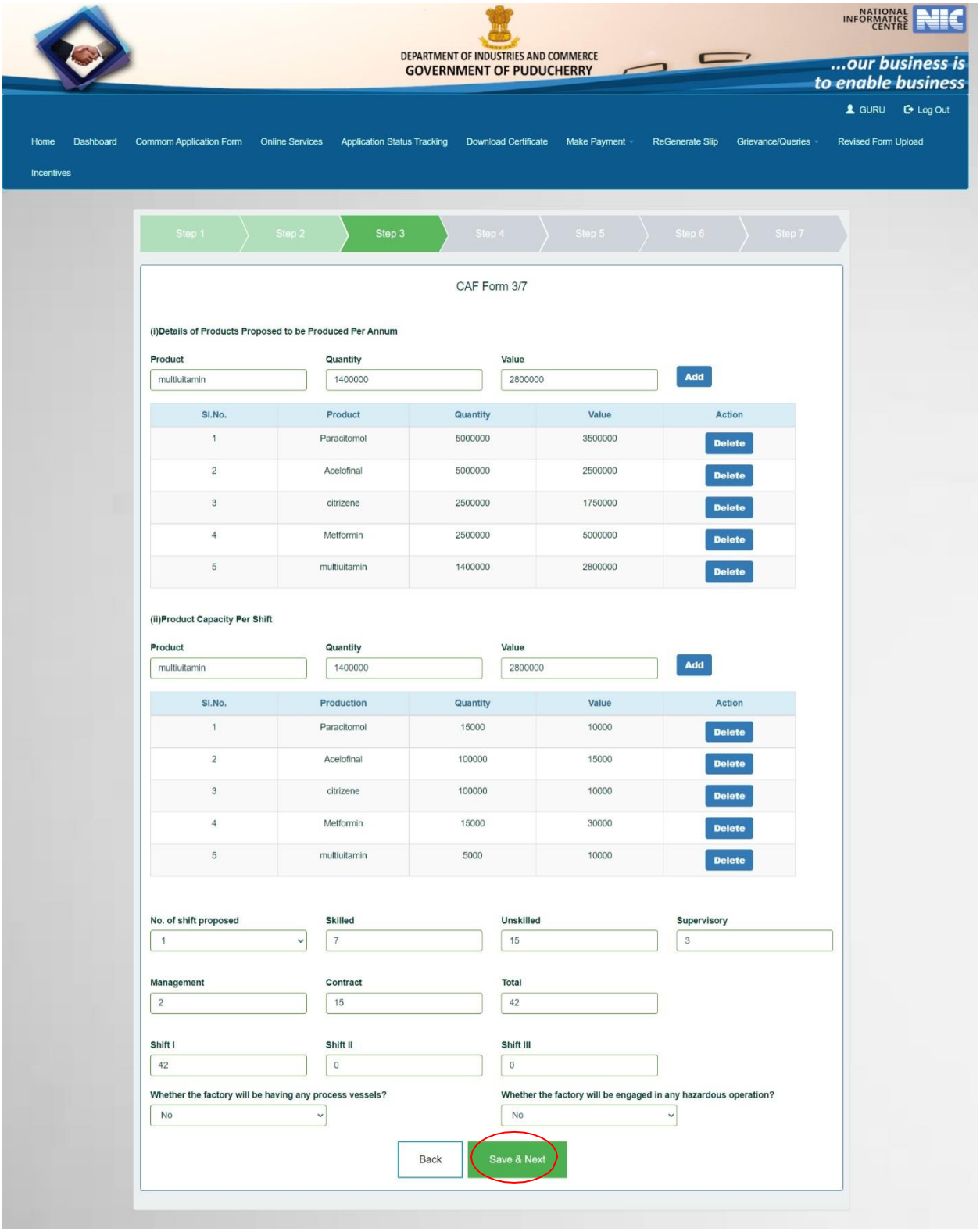
**Step 6**: Click on the common application form and enter the promoter information.



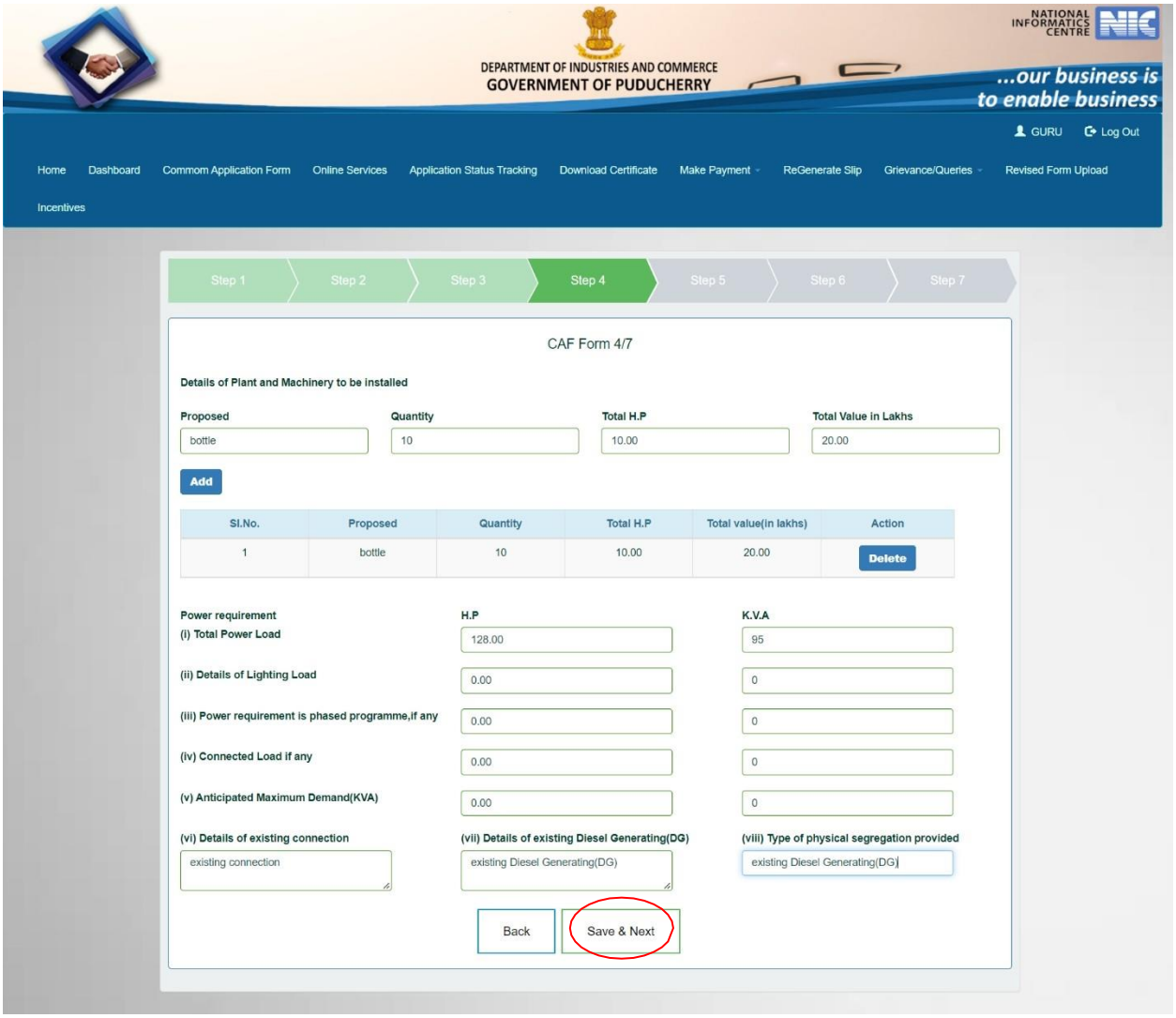
**Step 7**: Filled  Industrial Use form



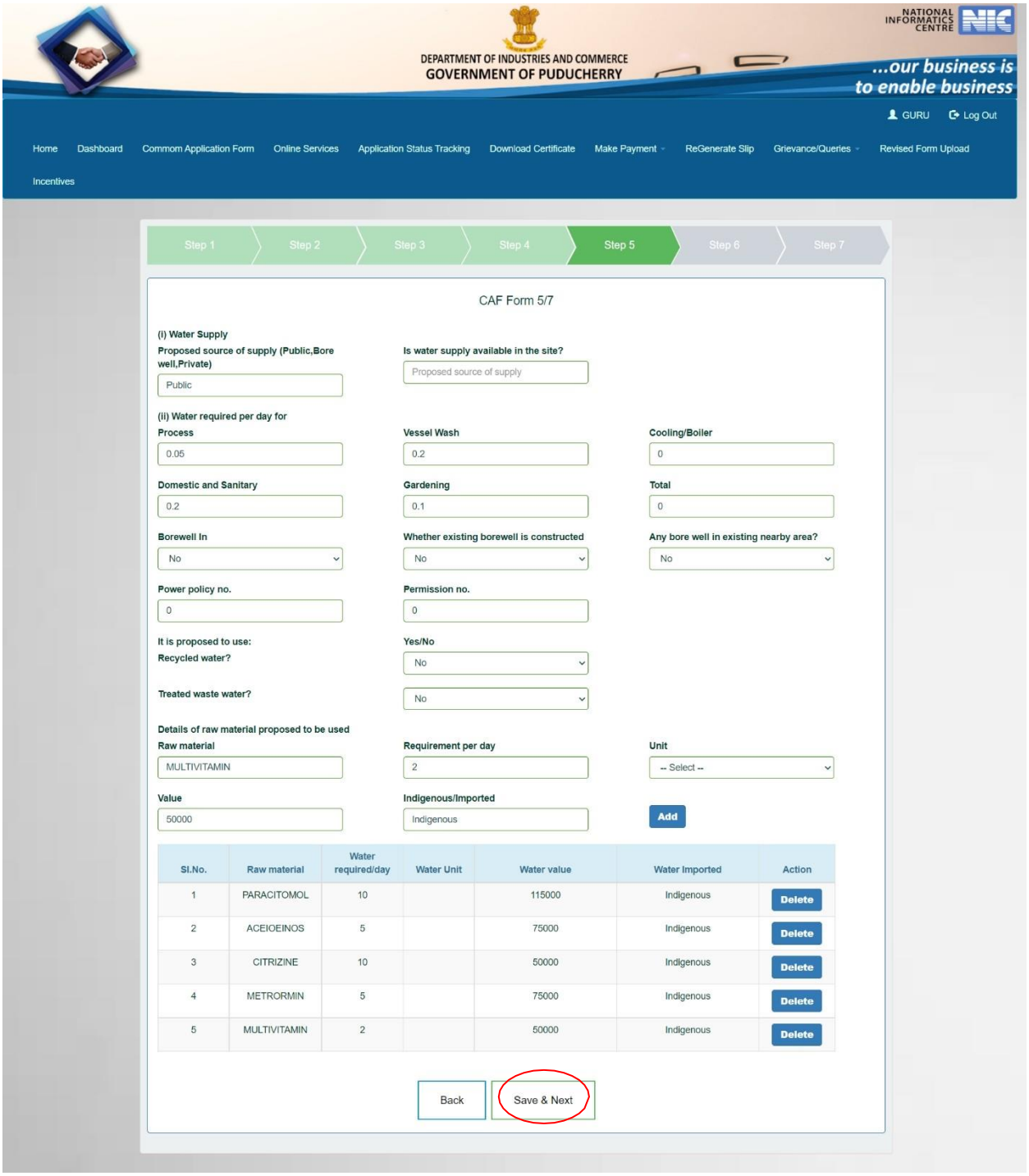
**Step 8**: Enter the product details for the proposal.



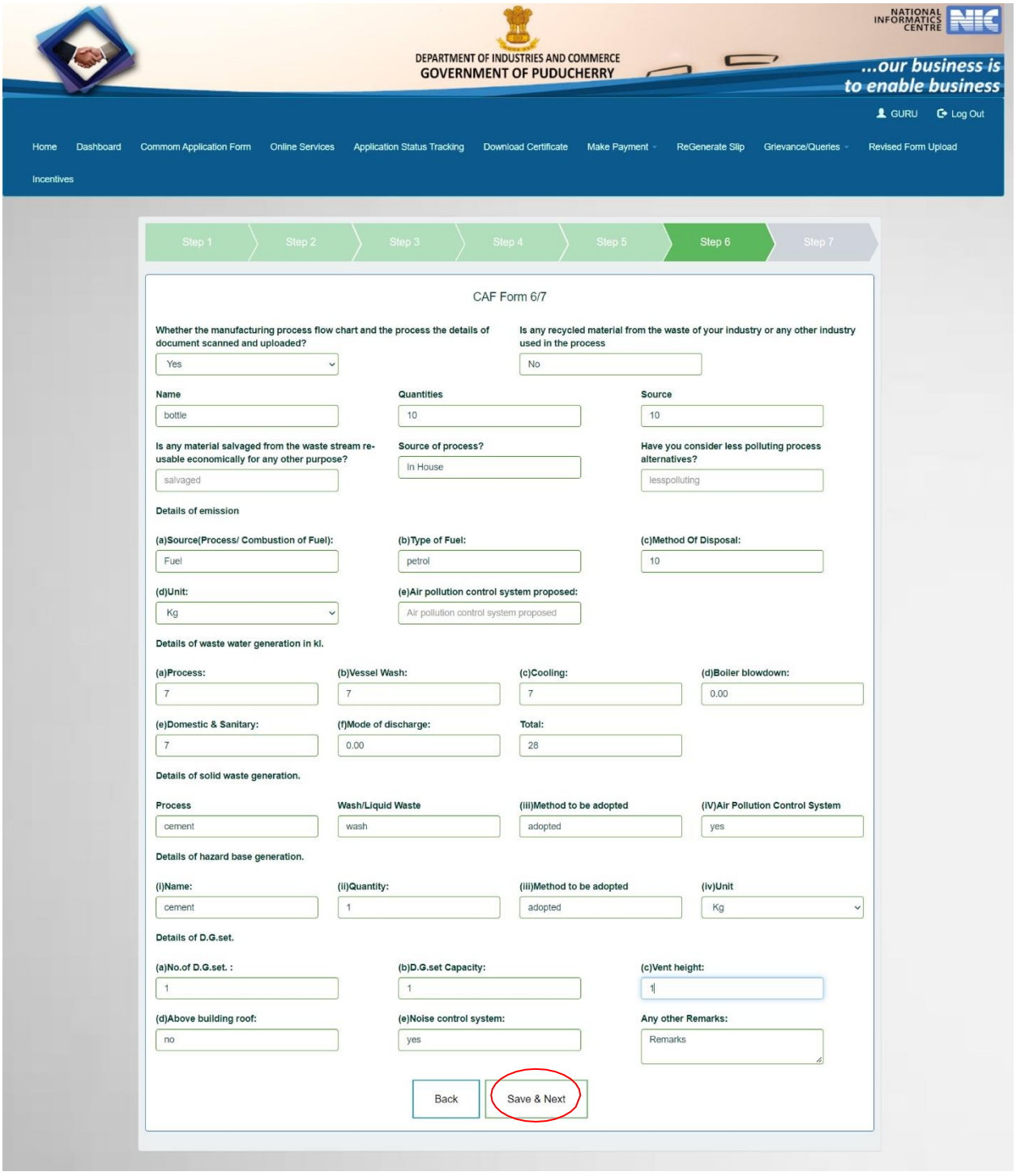
**Step 9**: Enter the Details of Plant and Machinery



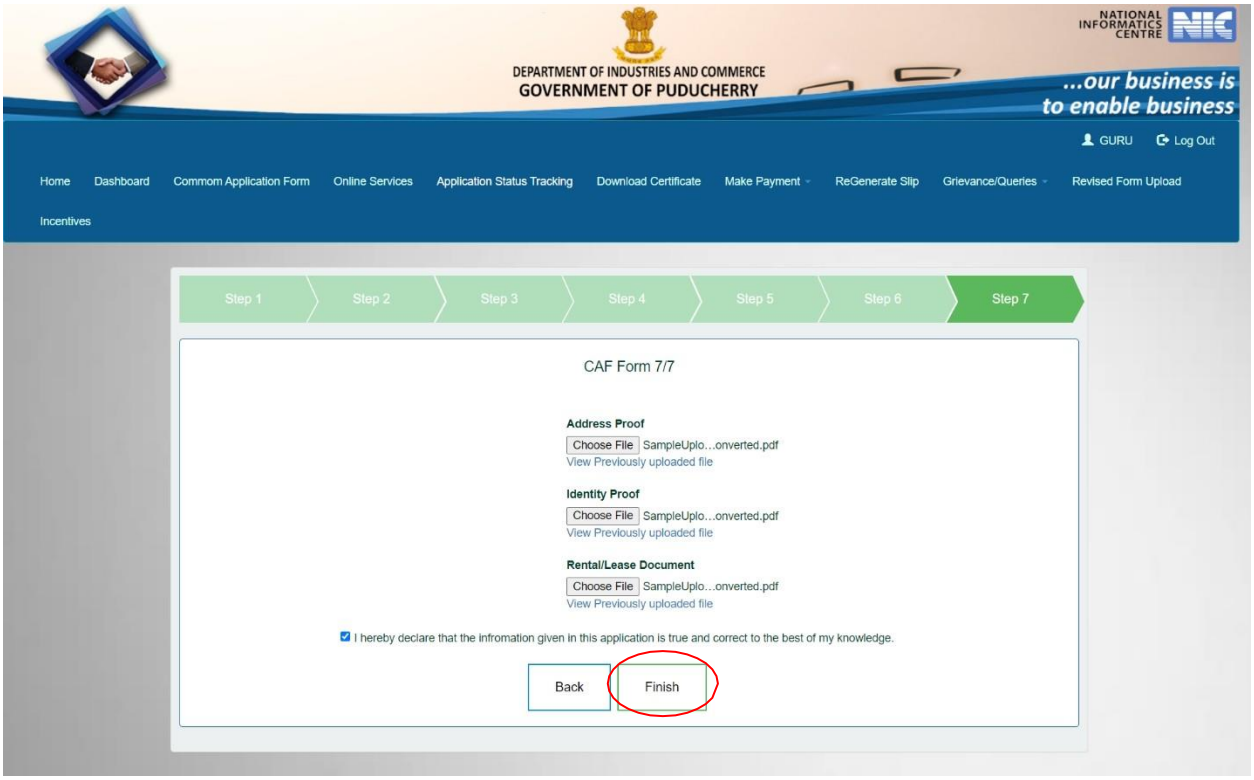
**Step 10**: Enter the Details of Water Supply



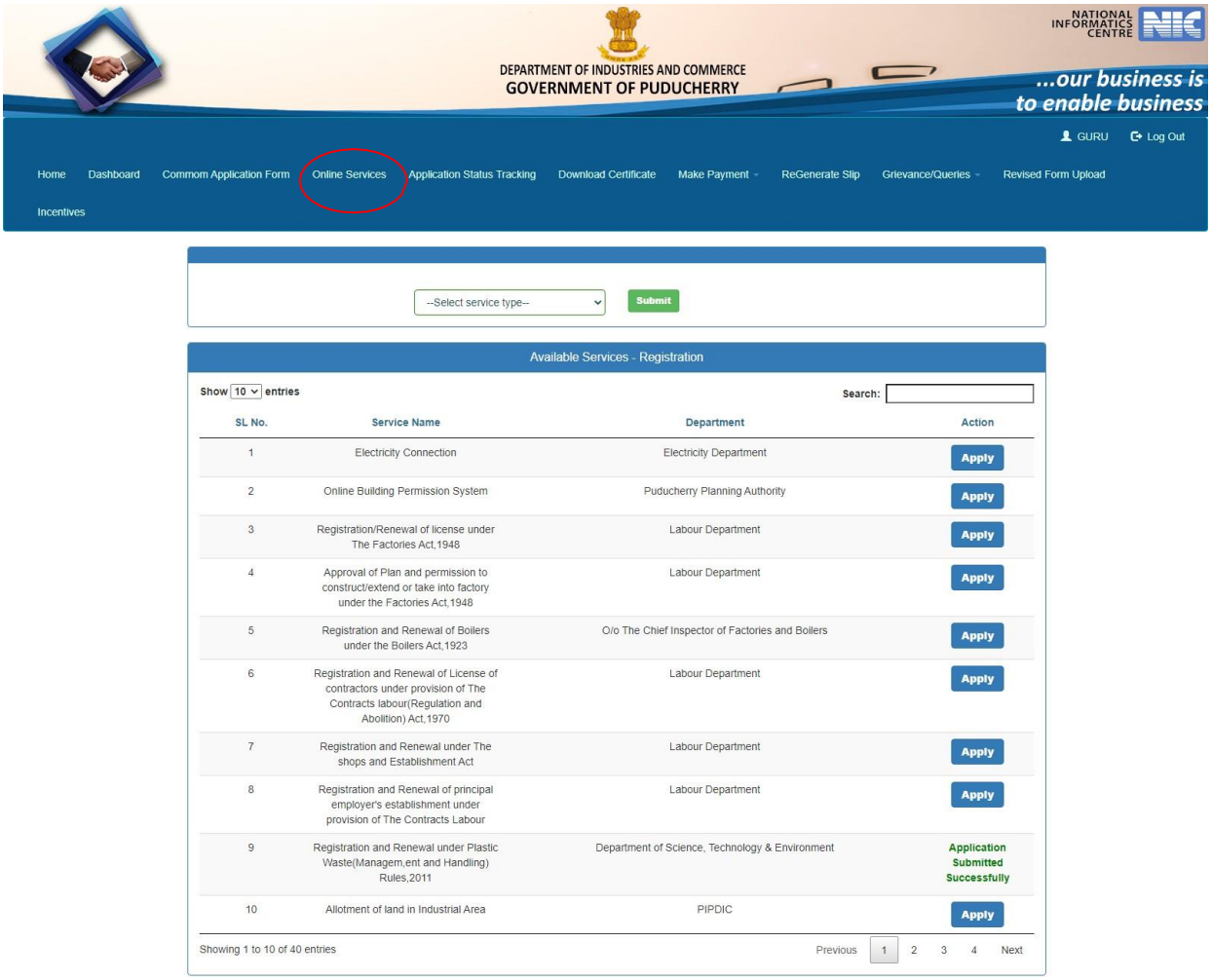
**Step 11**: Enter the Details of Emission , Solid Waste , Water Waste , Hazard base and D.G .Set



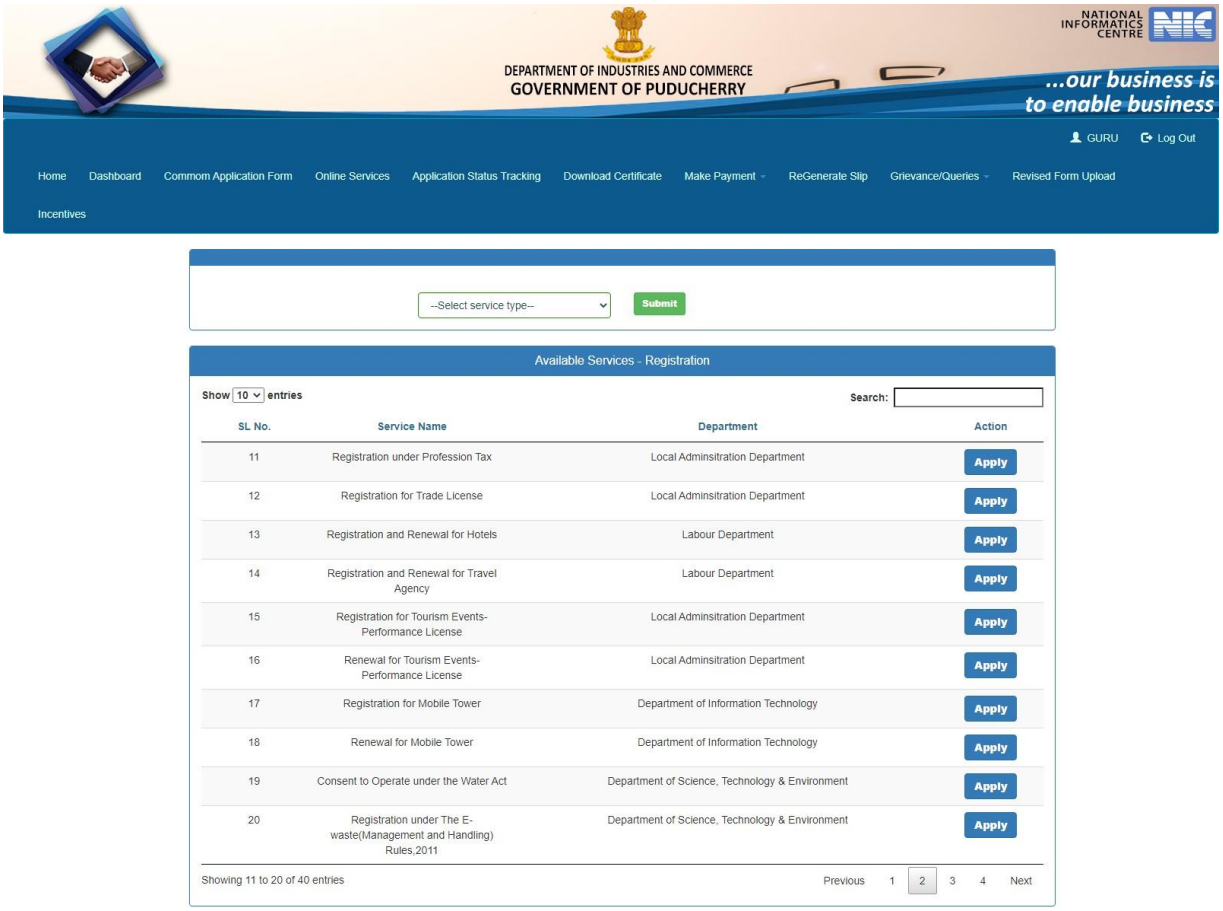
**Step 12**: Attach Annexure and click Finish Button



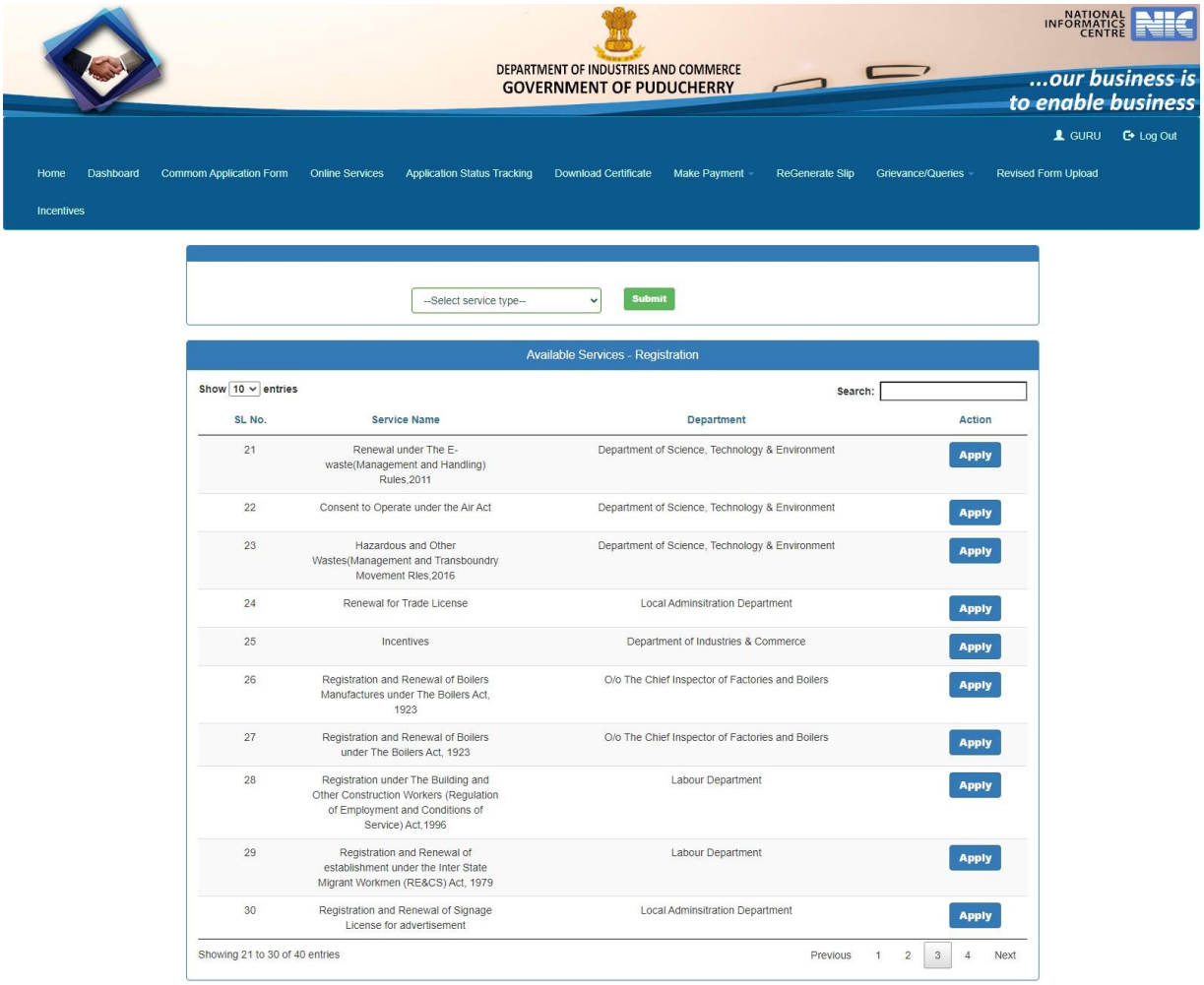
**Step 13**: Click Online Service menu and user is provision to select various service type like Registration, Renewal, Others and Citizen Services



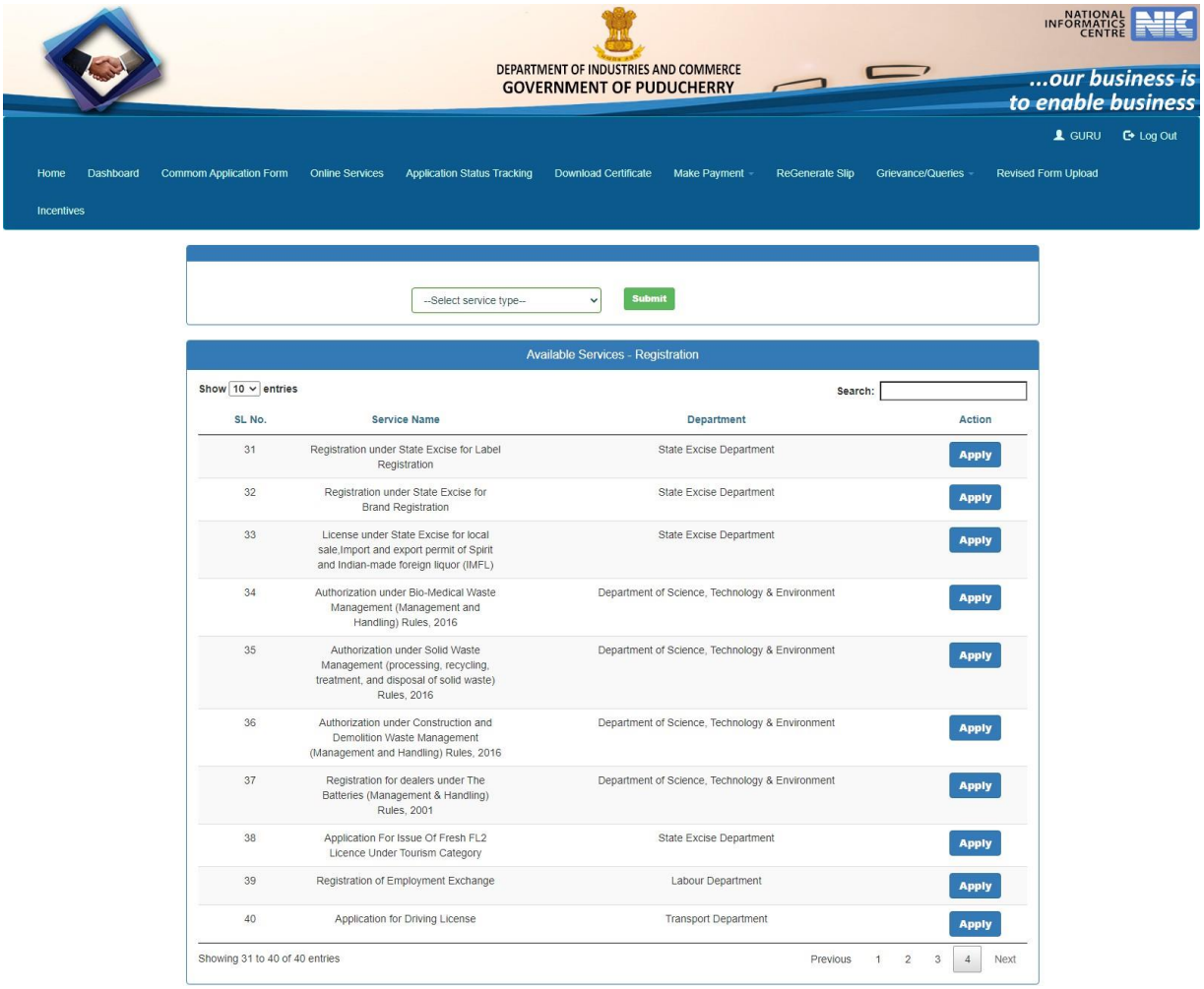
**Step 14**: Online Service List



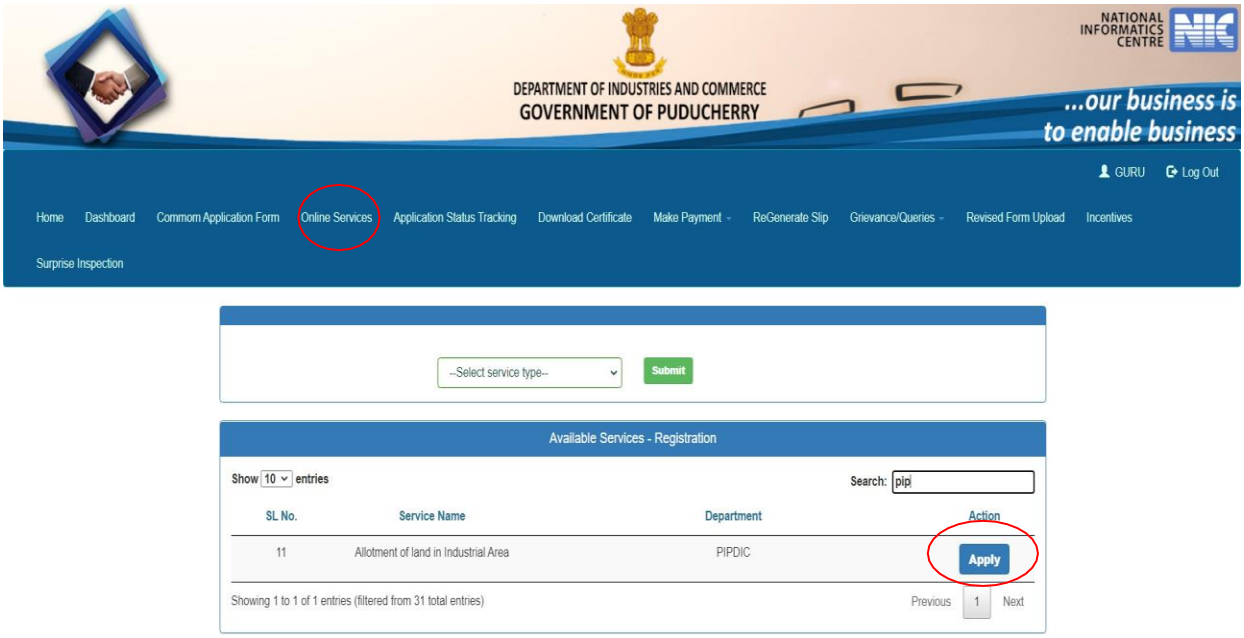
**Step 15**: Online Service List



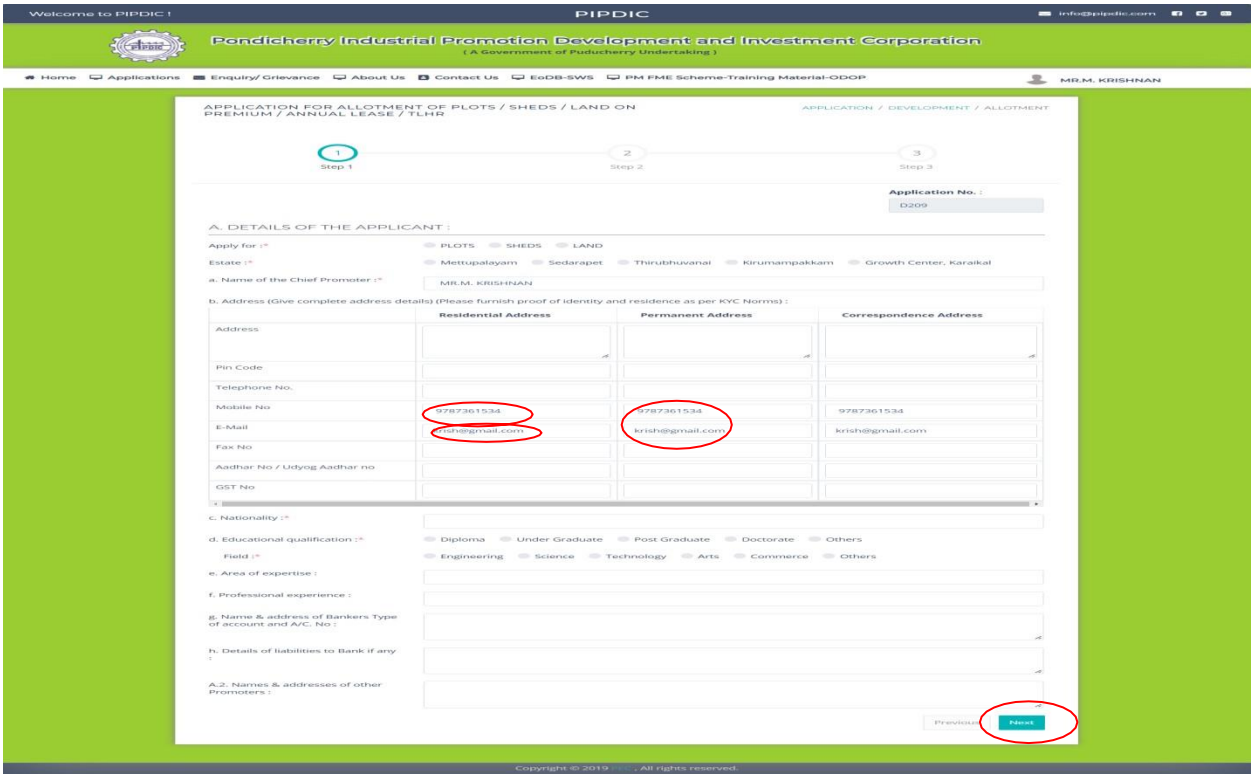
**Step 16**: Online Service List



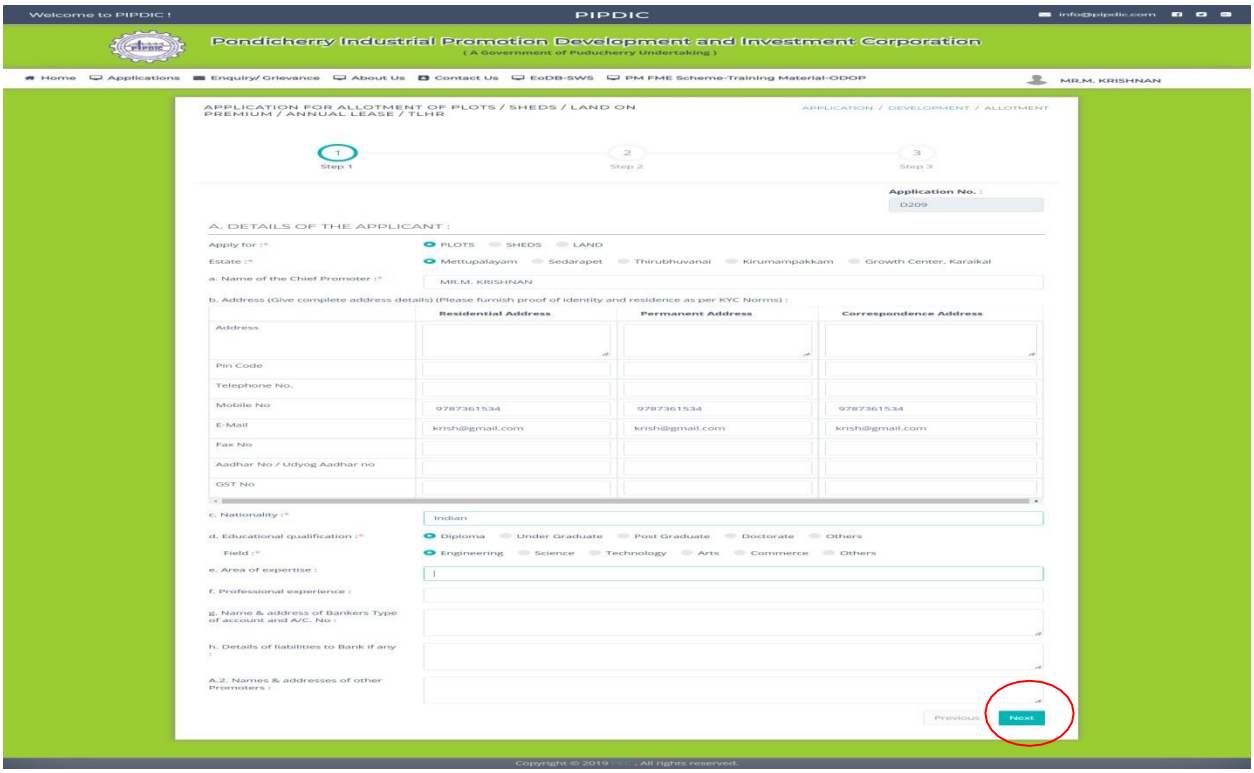
**Step 17:** Click **Apply Online Services** and select specific service user want to apply



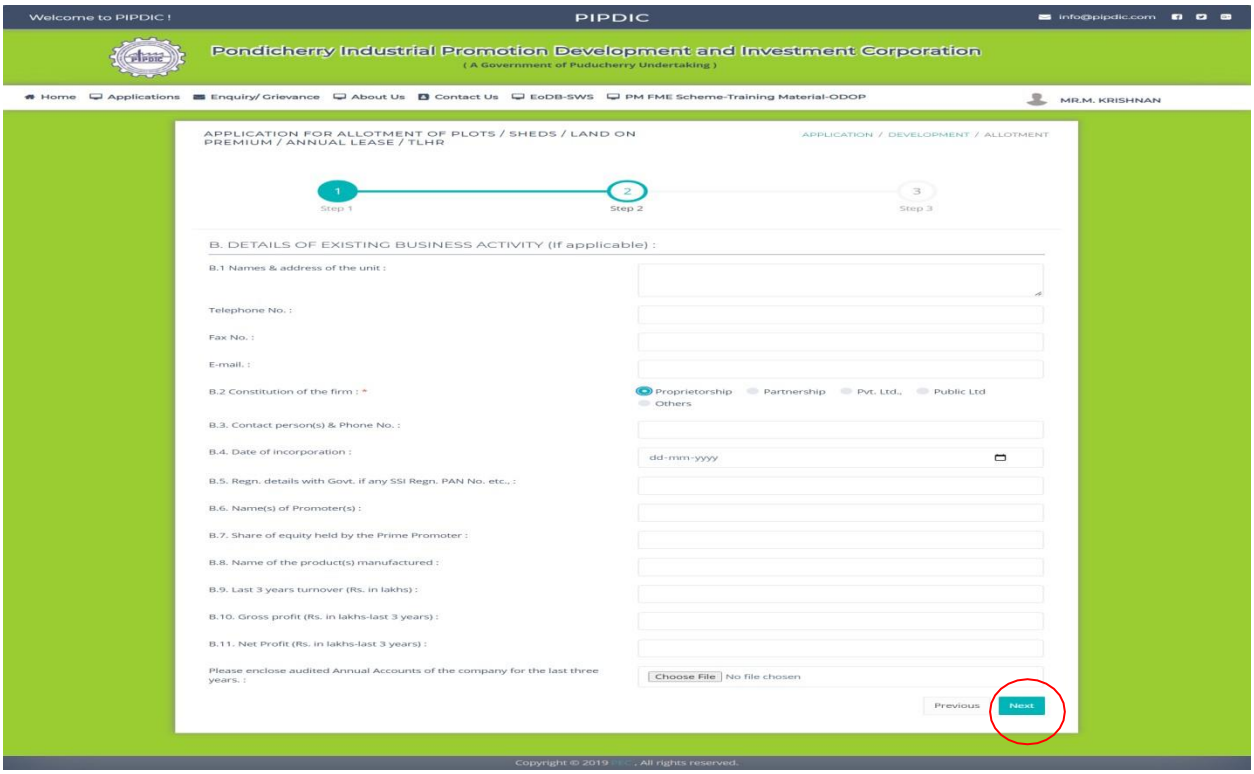

**Step 18:** Landing to PIPDIC Department site With some parameters and automatically filled the following field



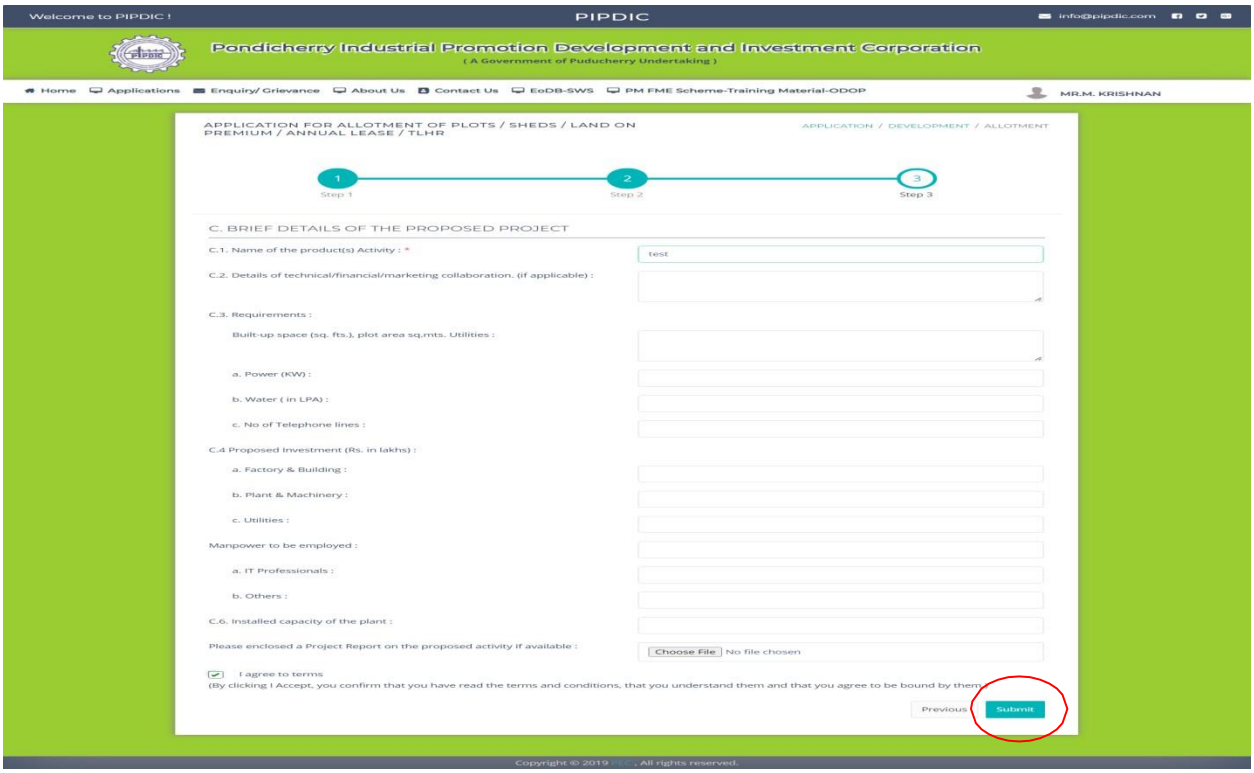
**Step 19:** Details Of The Applicant



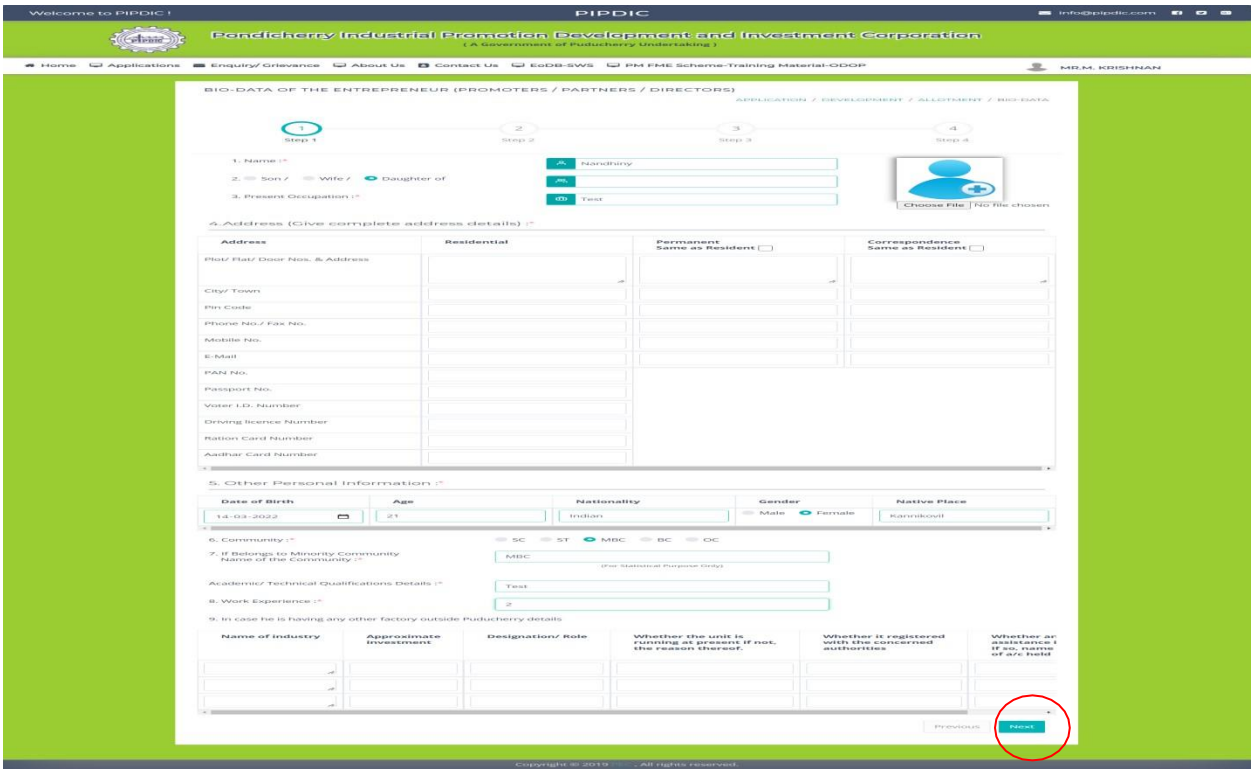

**Step 20:** Details Of Existing Business Activity



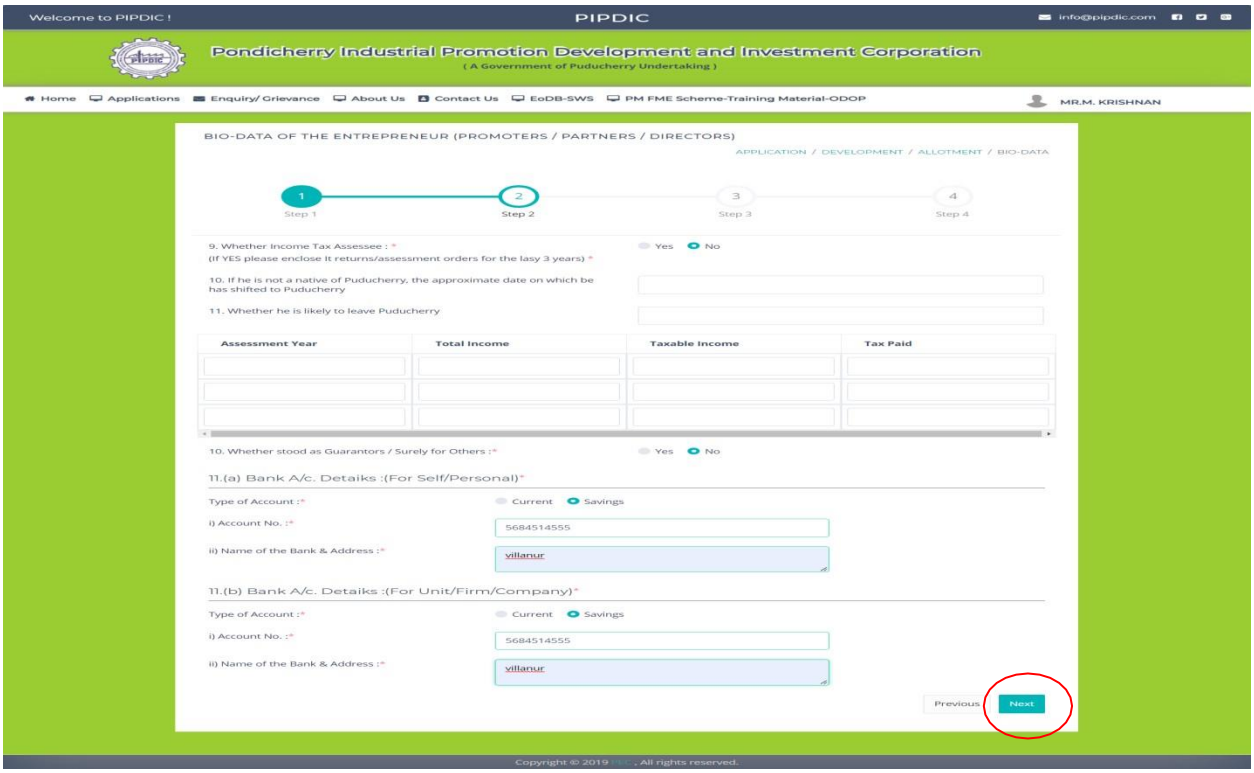
**Step 21:** Brief Details Of The Proposed Project



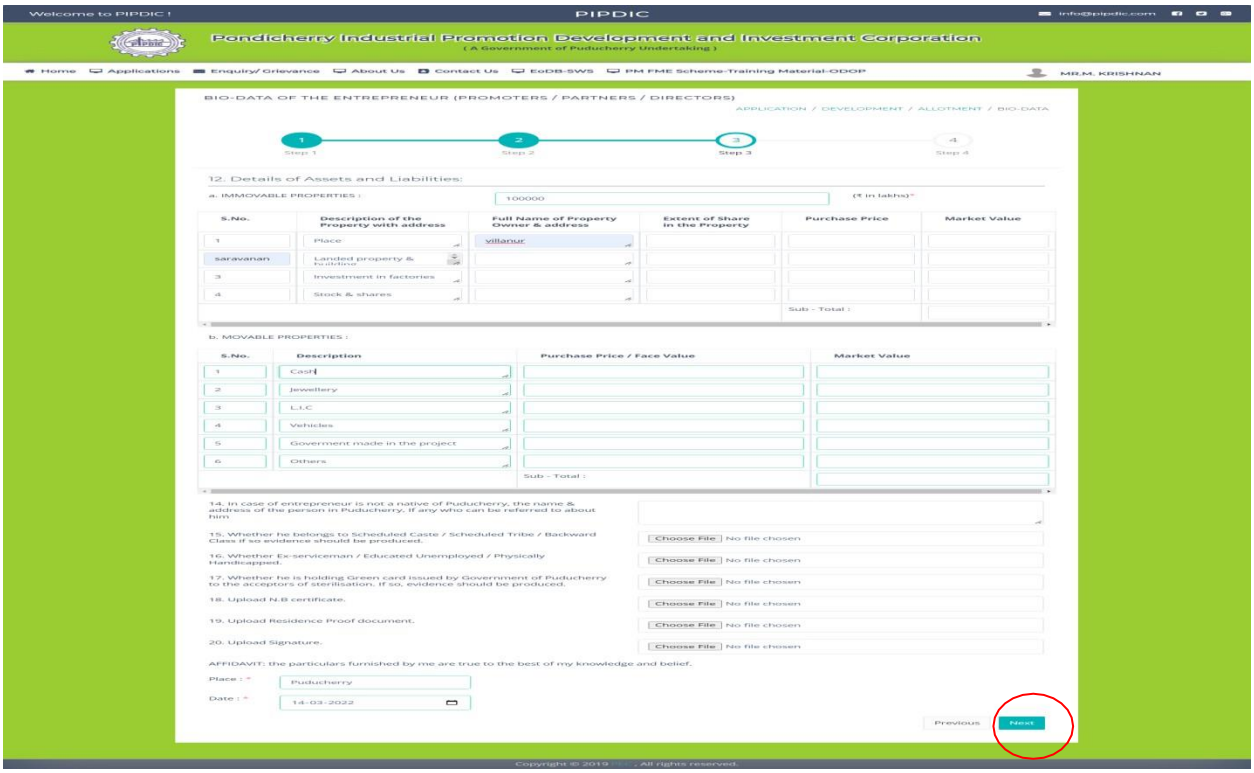

**Step 22:** Bio-Data Of The Entrepreneur



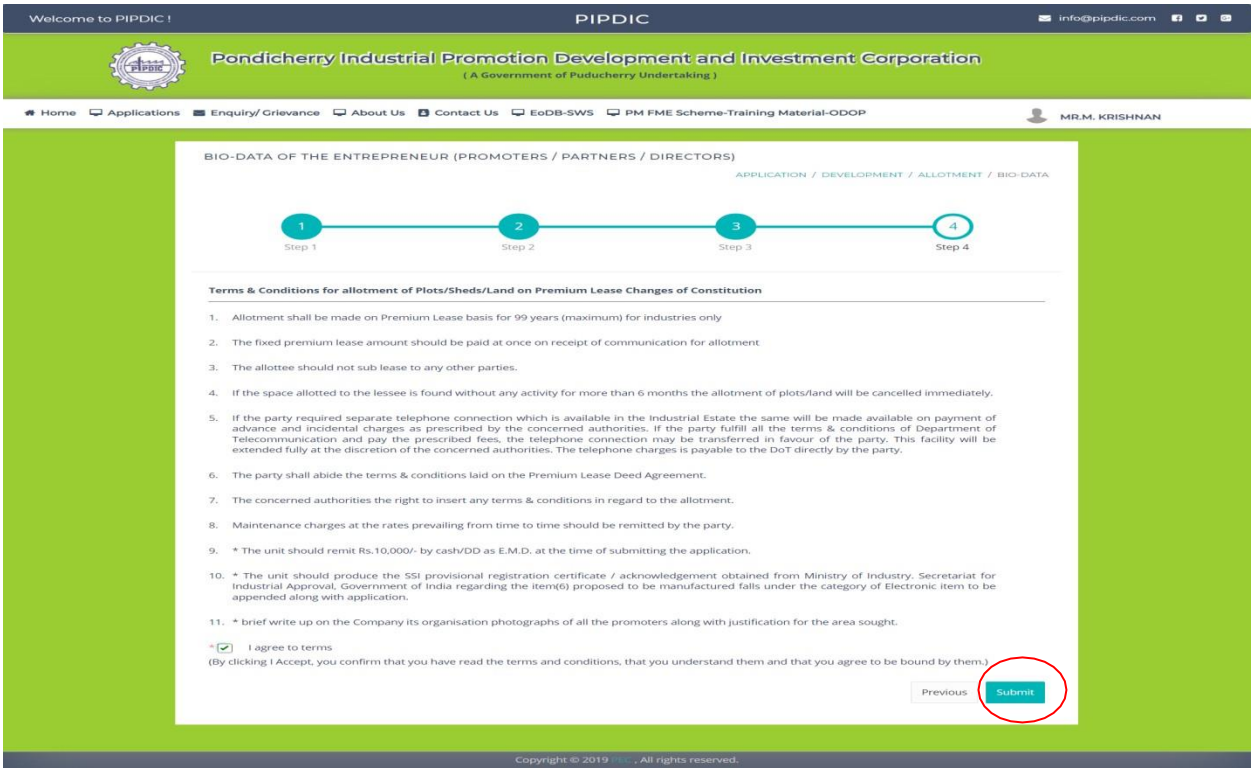
**Step 23:** Bank Account Details application form



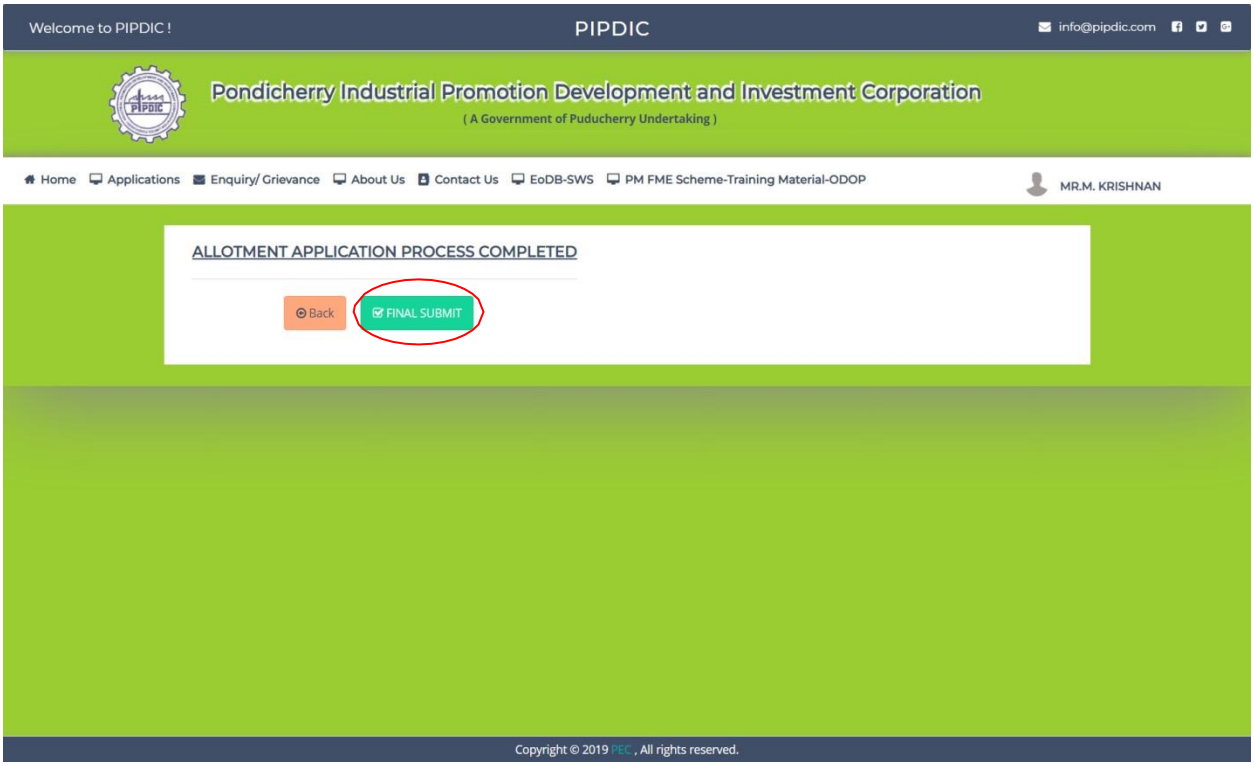

**Step 24:** Details of Assets and Liabilities



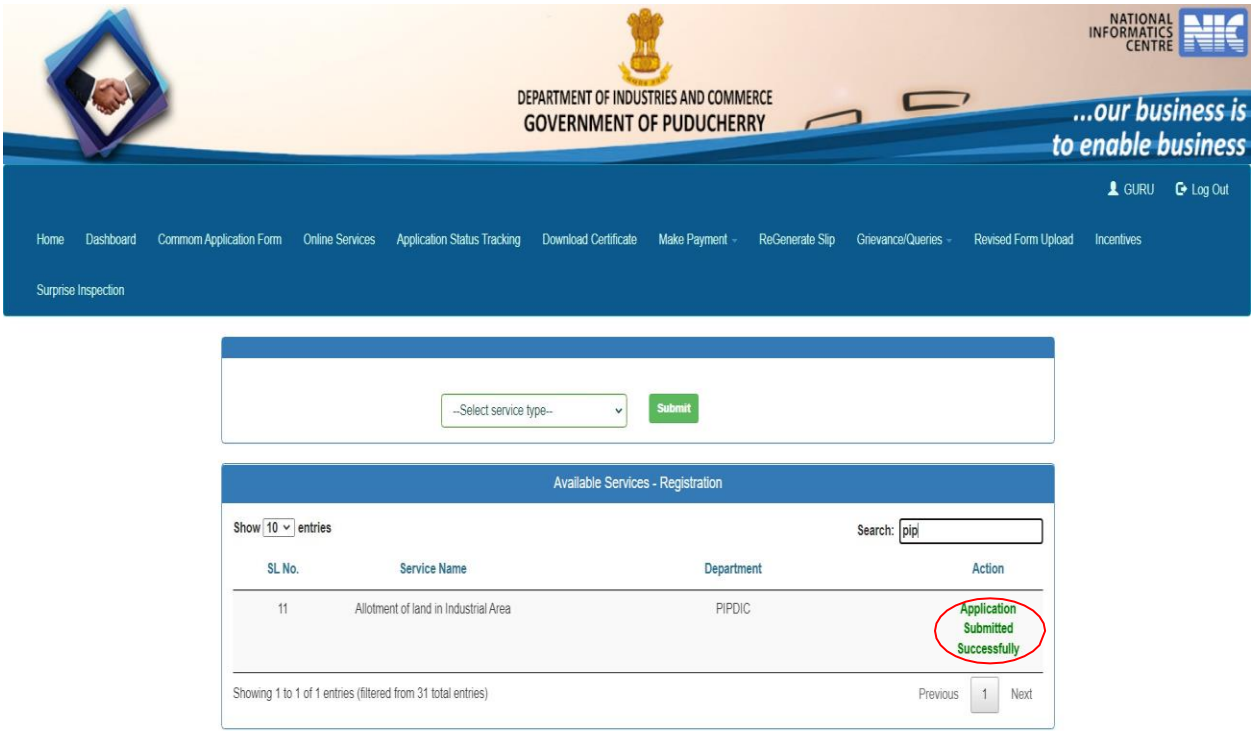
**Step 25:** Terms & Conditions for allotment of Plots/Sheds



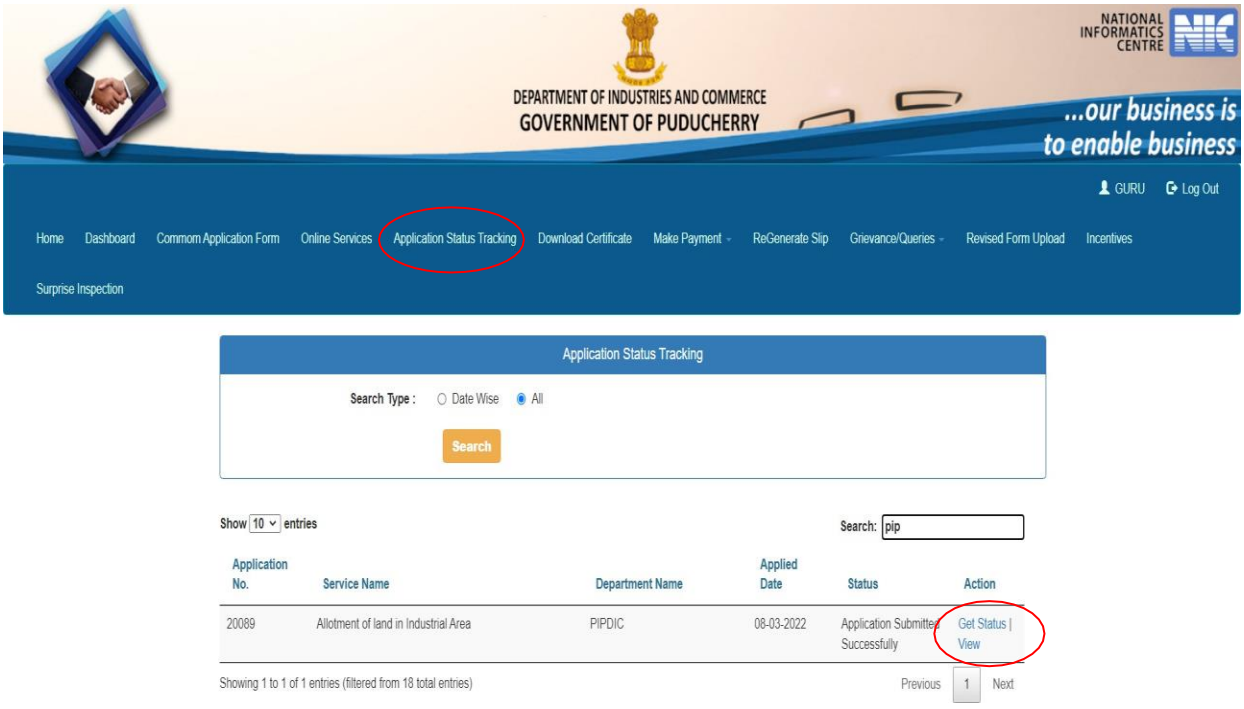

**Step 26:** Click the Final Submit button



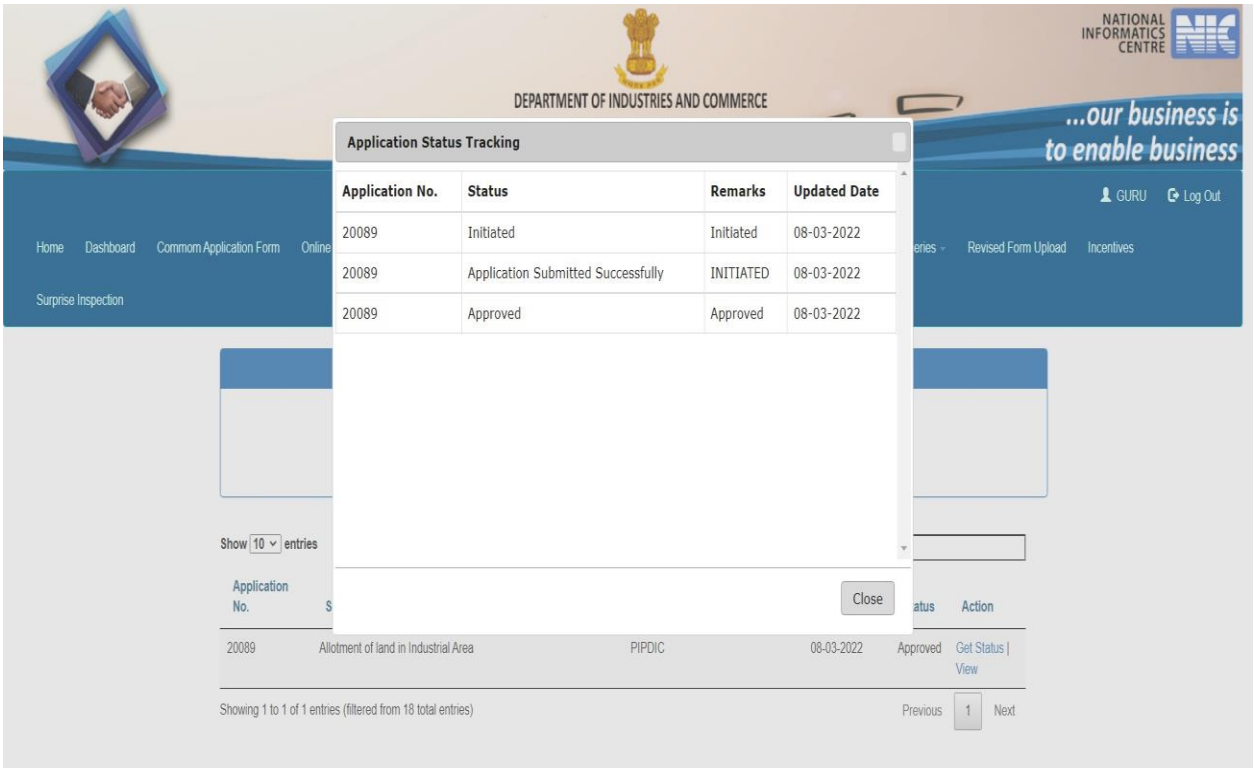
**Step 27:** Return Redirect to EoDB Site



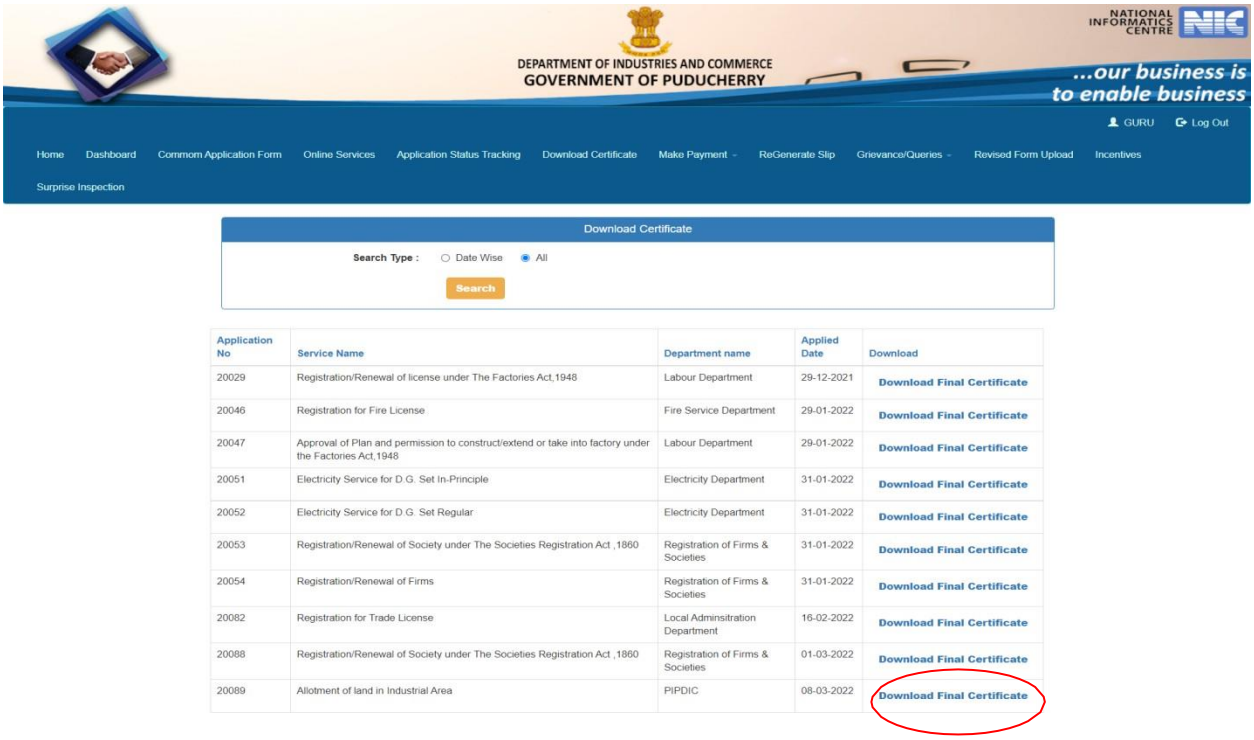

**Step 28:** Click the Application Status Tracking menu and view Application Status



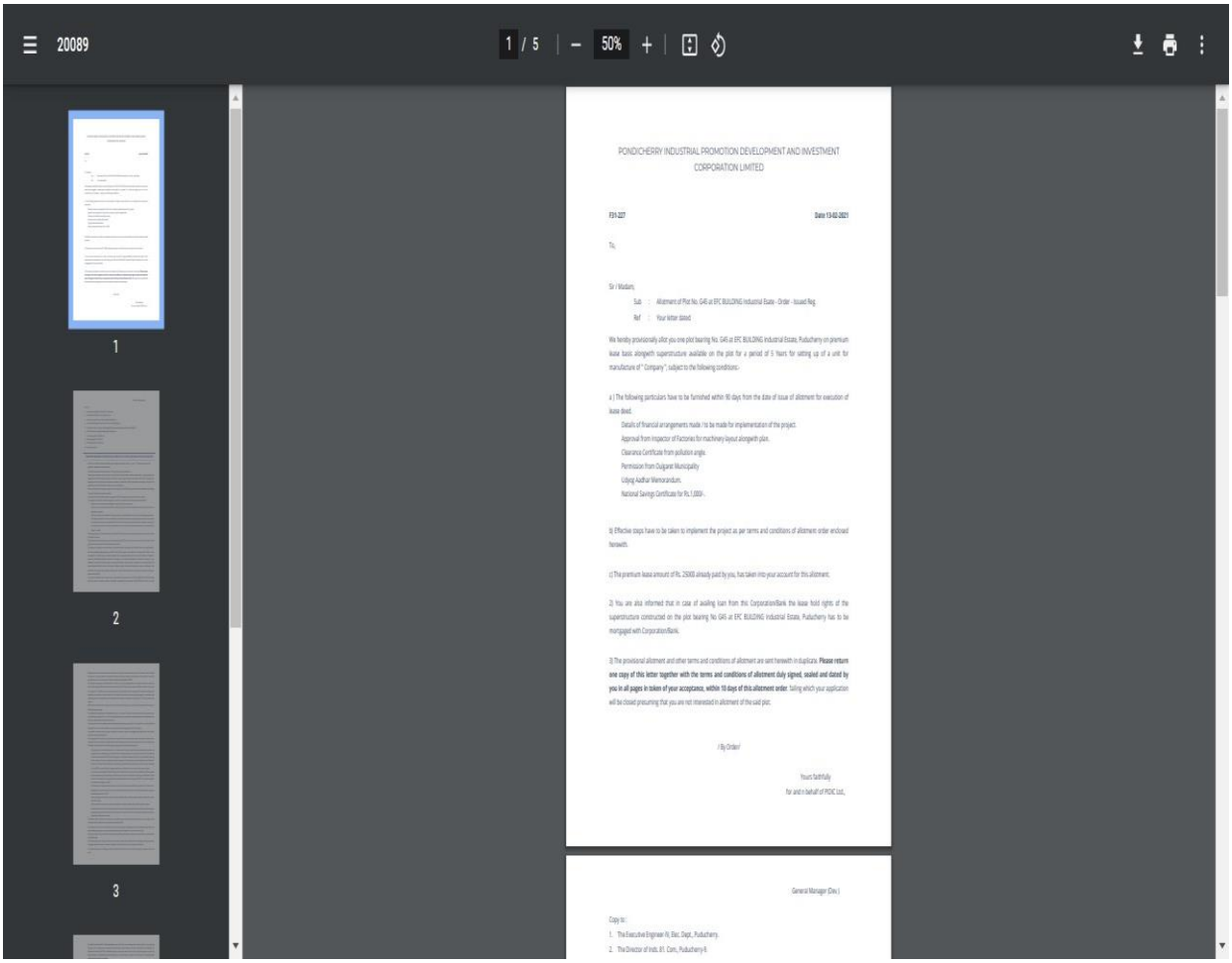
**Step 29:** Application Status Tracking




**Step 30:** Once application gets approved the user can download Final Certificate in EoDB site.

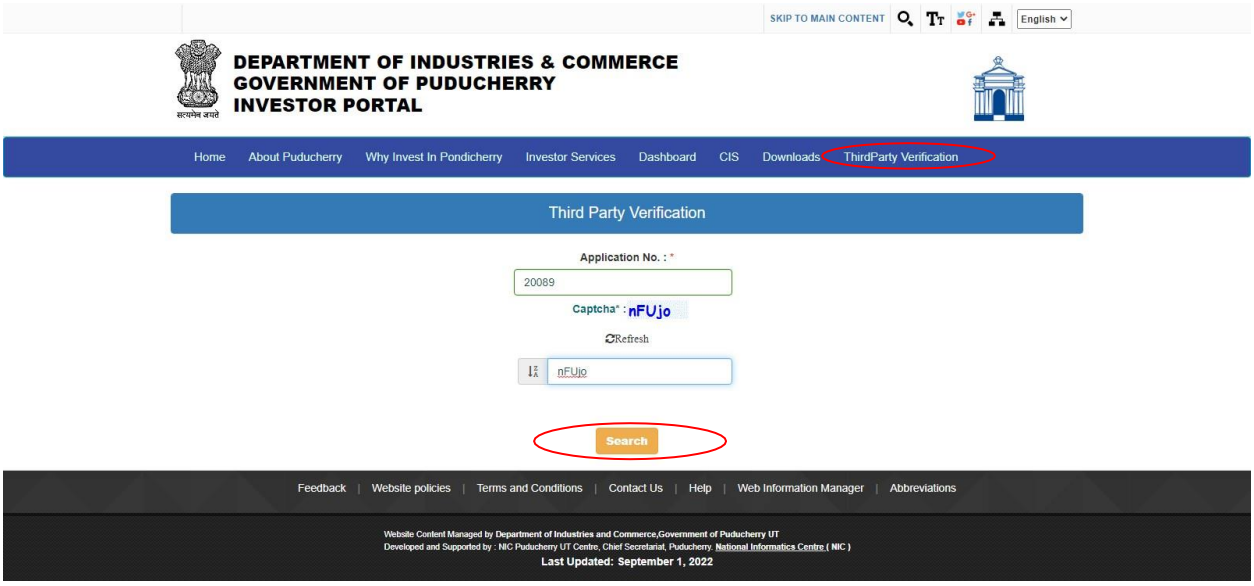


**Step 31:** Final Certificate

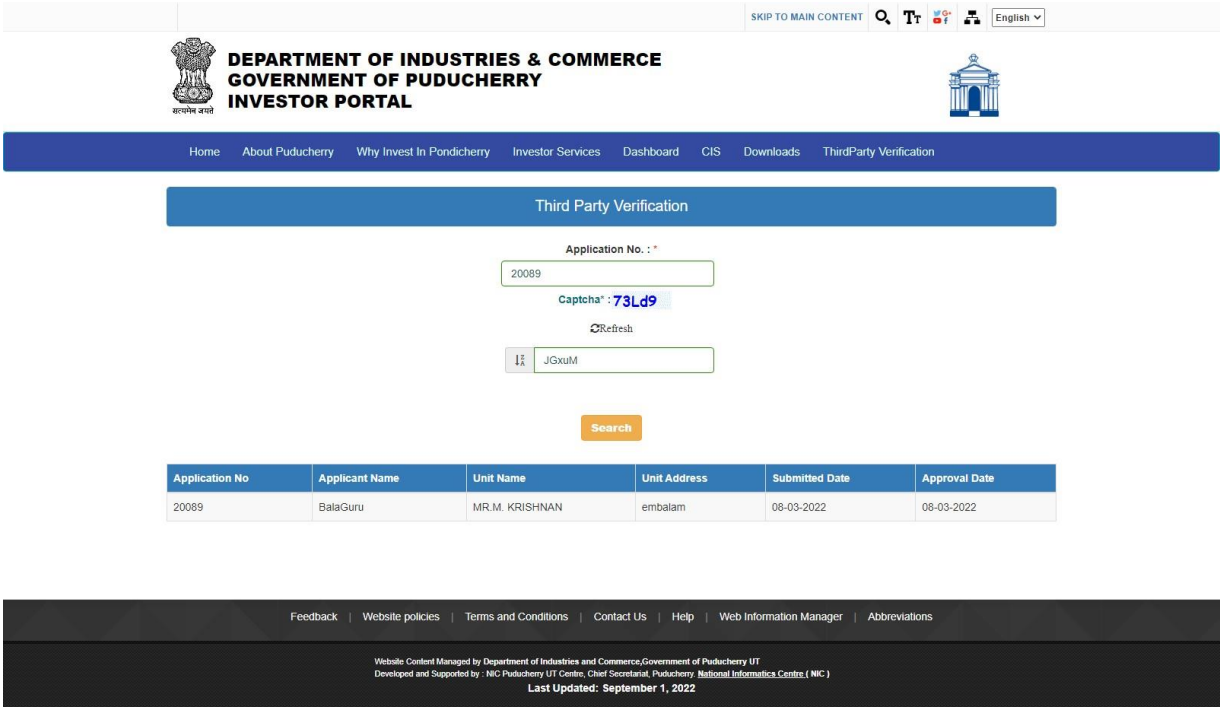


# Third party verification:

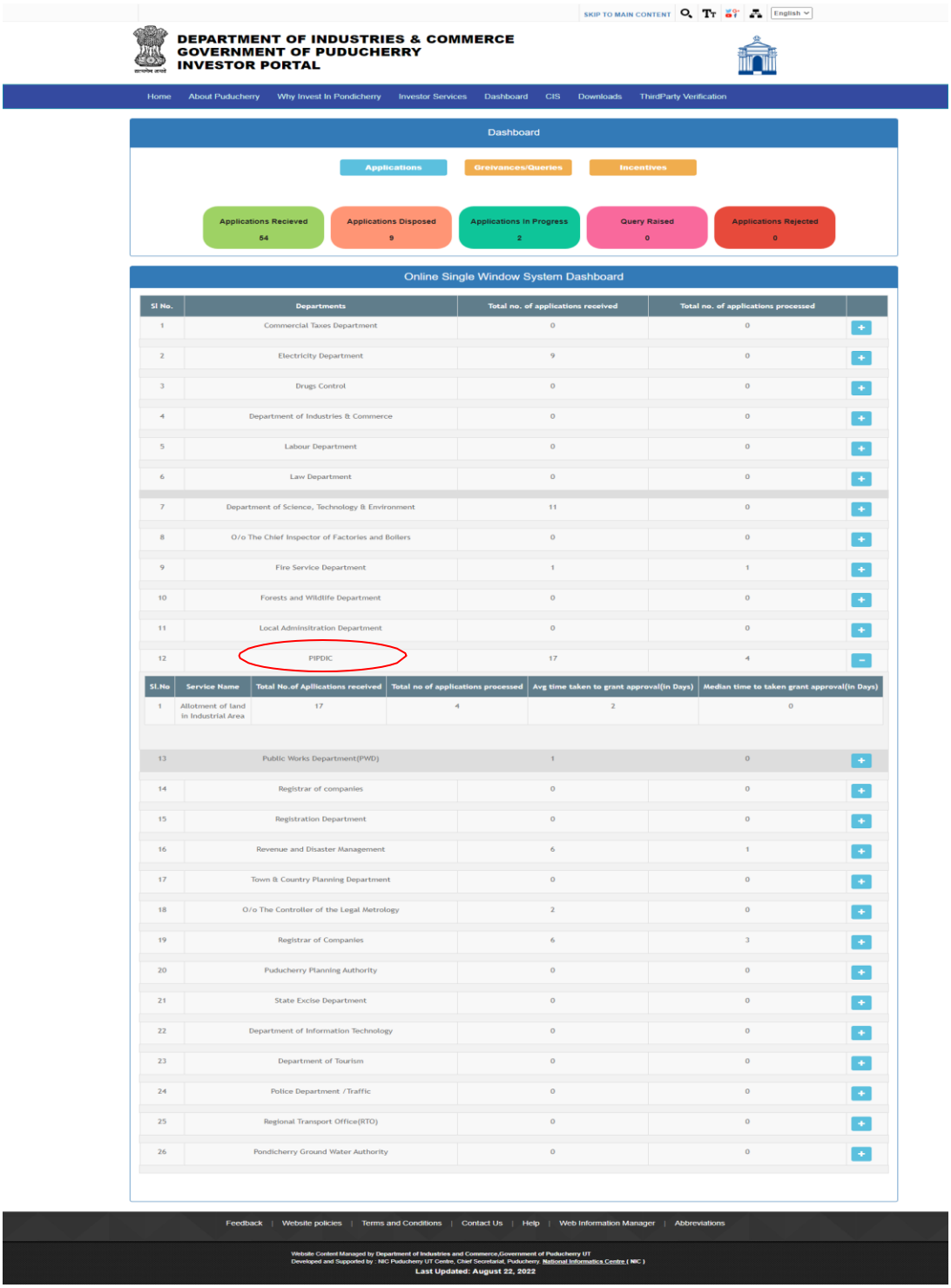
**Step 1:** Choose Third party verification menu




**Step 2:** View the application status details



## Dashboard:



SKIP TO MAIN CONTENT | English

DEPARTMENT OF INDUSTRIES & COMMERCE
GOVERNMENT OF PUDUCHERRY
INVESTOR PORTAL

Home | About Puducherry | Why Invest In Pondicherry | Investor Services | Dashboard | CIS | Downloads | ThirdParty Verification

Dashboard

Applications | Greivances/Queries | Incentives

| Applications Recieved | Applications Disposed | Applications In Progress | Query Raised | Applications Rejected |
|---|---|---|---|---|
| 54 | 9 | 2 | 0 | 0 |

Online Single Window System Dashboard

| Sl No. | Departments | Total no. of applications received | Total no. of applications processed | |
|---|---|---|---|---|
| 1 | Commercial Taxes Department | 0 | 0 | + |
| 2 | Electricity Department | 9 | 0 | + |
| 3 | Drugs Control | 0 | 0 | + |
| 4 | Department of Industries & Commerce | 0 | 0 | + |
| 5 | Labour Department | 0 | 0 | + |
| 6 | Law Department | 0 | 0 | + |
| 7 | Department of Science, Technology & Environment | 11 | 0 | + |
| 8 | O/o The Chief Inspector of Factories and Boilers | 0 | 0 | + |
| 9 | Fire Service Department | 1 | 1 | + |
| 10 | Forests and Wildlife Department | 0 | 0 | + |
| 11 | Local Administration Department | 0 | 0 | + |
| 12 | PIPDIC | 17 | 4 | − |

| Sl.No | Service Name | Total No.of Apllications received | Total no of applications processed | Avg time taken to grant approval(in Days) | Median time to taken grant approval(in Days) |
|---|---|---|---|---|---|
| 1 | Allotment of land in Industrial Area | 17 | 4 | 2 | 0 |

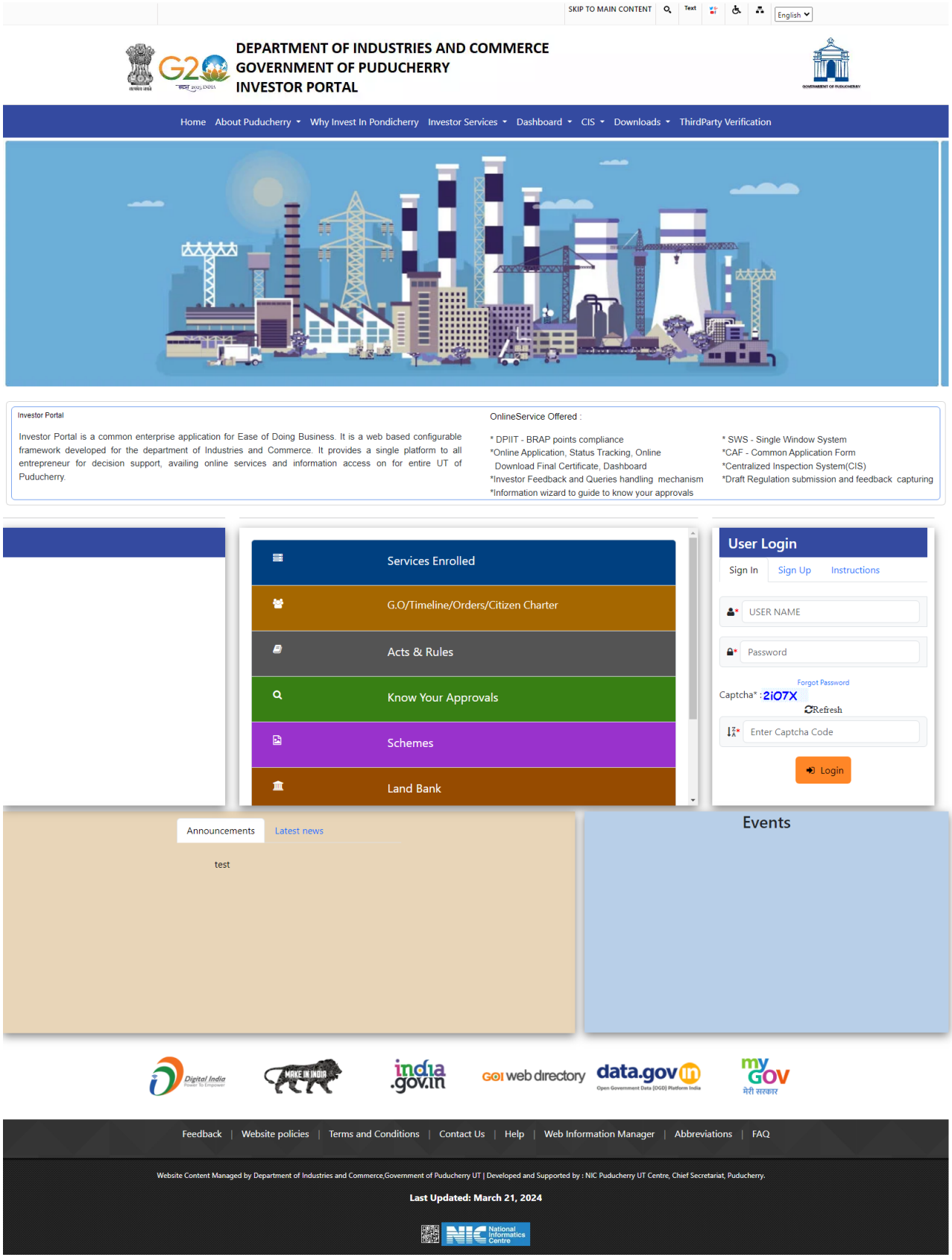
| | | | | |
|---|---|---|---|---|
| 13 | Public Works Department(PWD) | 1 | 0 | + |
| 14 | Registrar of companies | 0 | 0 | + |
| 15 | Registration Department | 0 | 0 | + |
| 16 | Revenue and Disaster Management | 6 | 1 | + |
| 17 | Town & Country Planning Department | 0 | 0 | + |
| 18 | O/o The Controller of the Legal Metrology | 2 | 0 | + |
| 19 | Registrar of Companies | 6 | 3 | + |
| 20 | Puducherry Planning Authority | 0 | 0 | + |
| 21 | State Excise Department | 0 | 0 | + |
| 22 | Department of Information Technology | 0 | 0 | + |
| 23 | Department of Tourism | 0 | 0 | + |
| 24 | Police Department /Traffic | 0 | 0 | + |
| 25 | Regional Transport Office(RTO) | 0 | 0 | + |
| 26 | Pondicherry Ground Water Authority | 0 | 0 | + |

Feedback | Website policies | Terms and Conditions | Contact Us | Help | Web Information Manager | Abbreviations

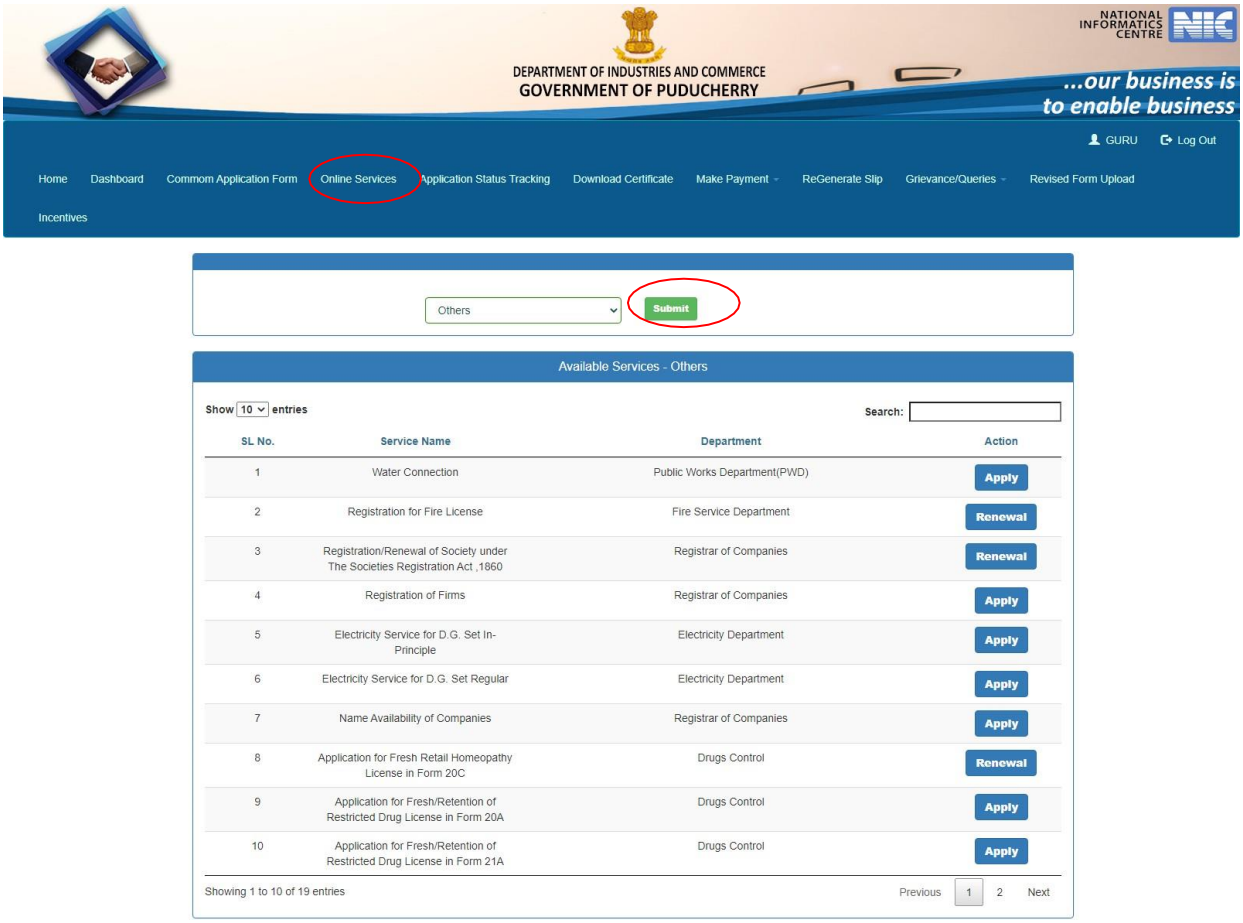
Website Content Managed by Department of Industries and Commerce,Government of Puducherry UT.
Developed and Supported by - NIC Puducherry UT Centre, Chief Secretariat, Puducherry. National Informatics Centre ( NIC )
Last Updated: August 22, 2022

# Service Within EoDB

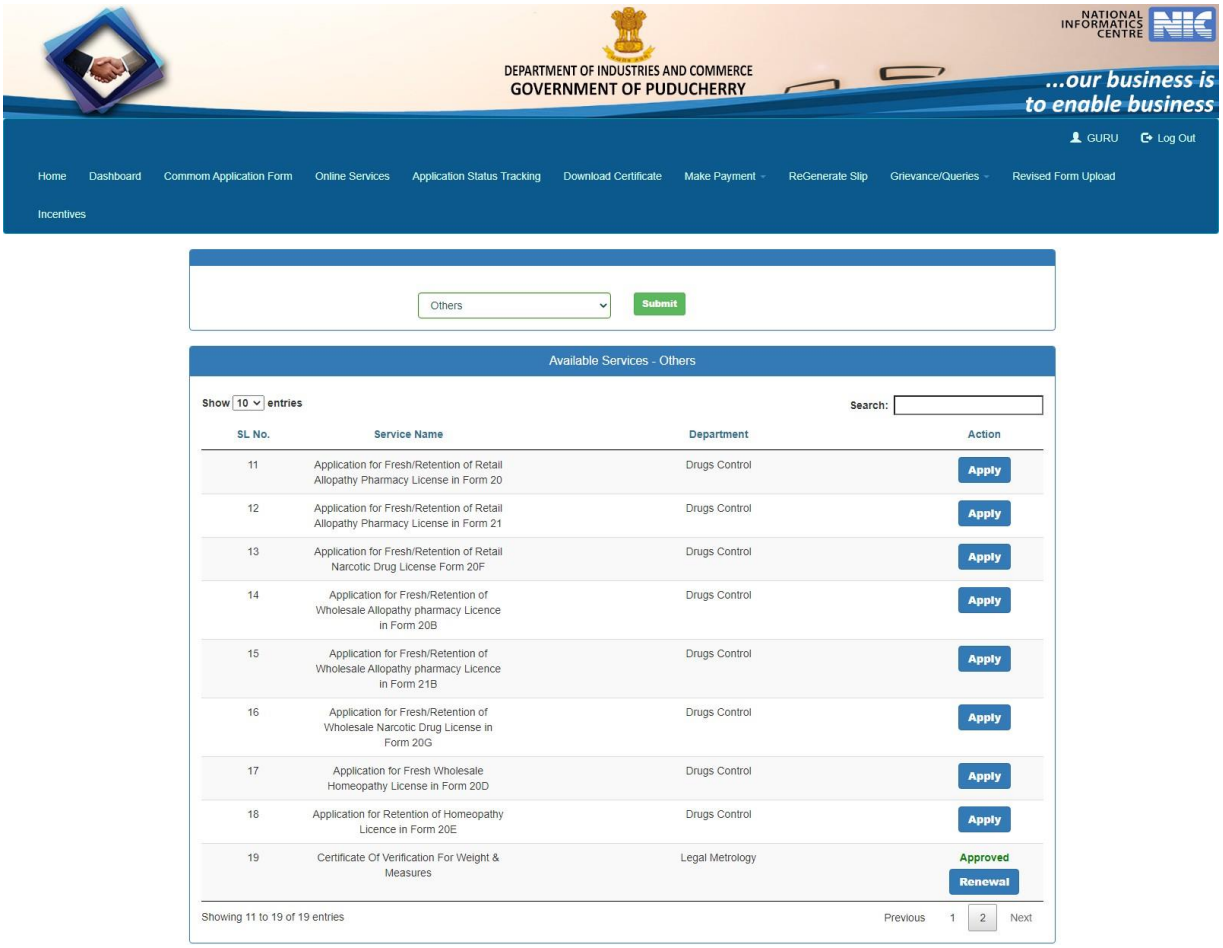
**Step 1:** Login to citizen user



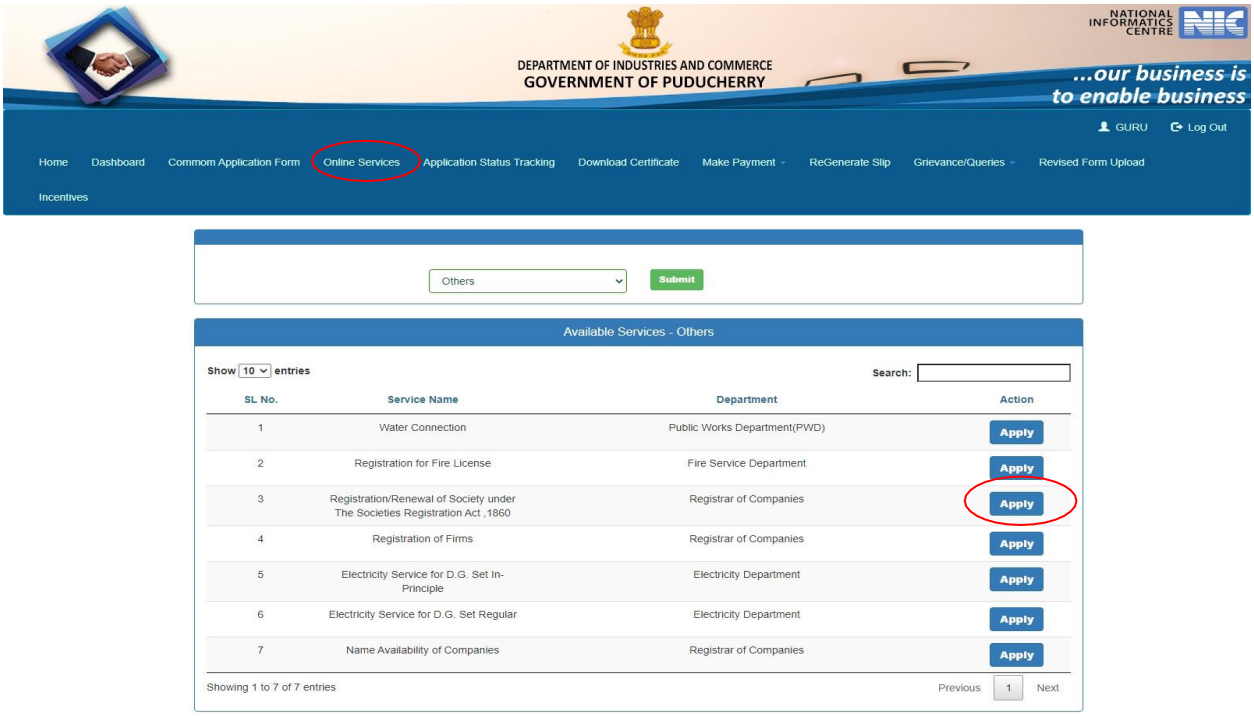
## Step 2: Select Other service  and click search button



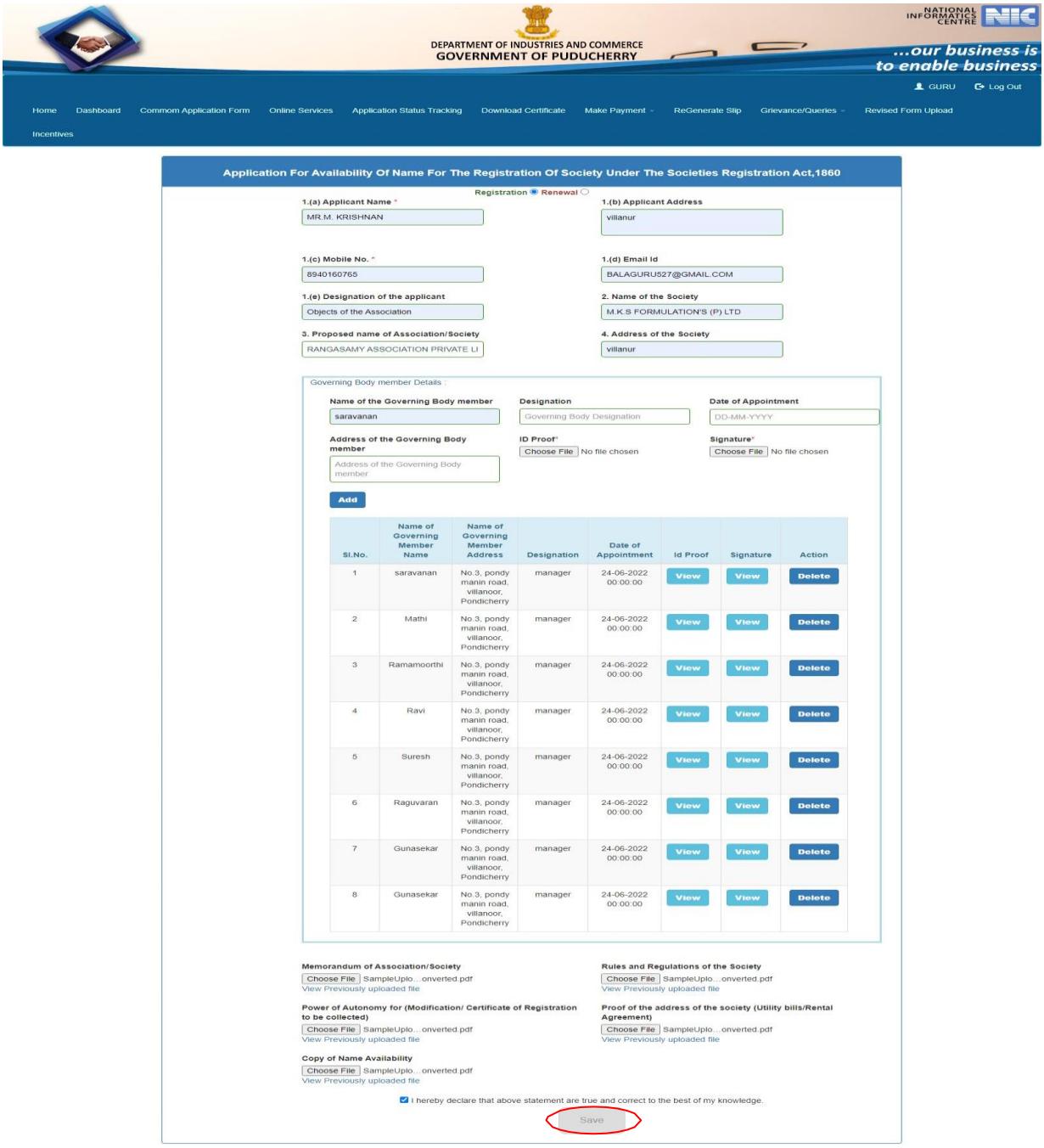
## Step 3: Other service  list



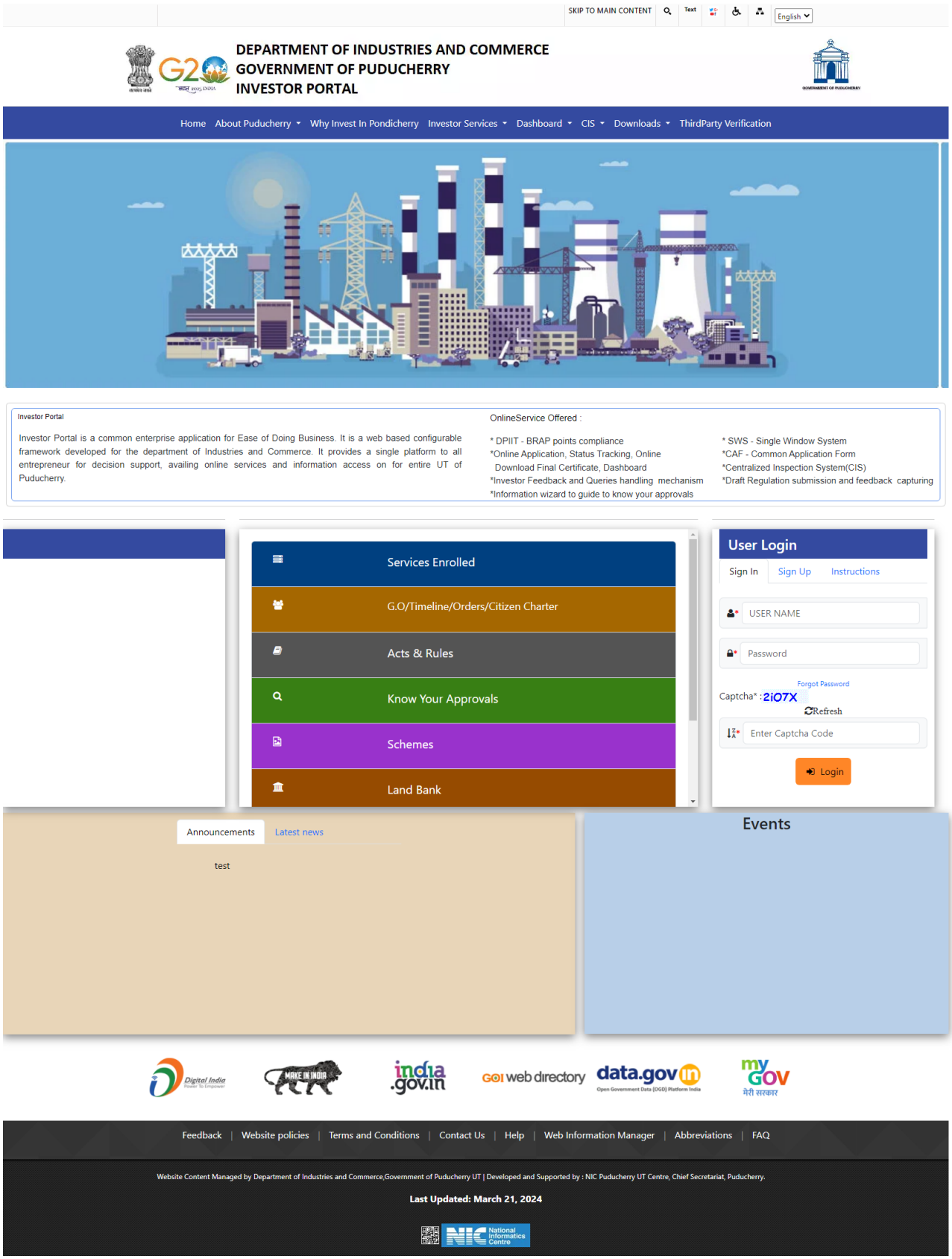
**Step 4:** Click **Apply Online Services** and select the required service to apply for the service



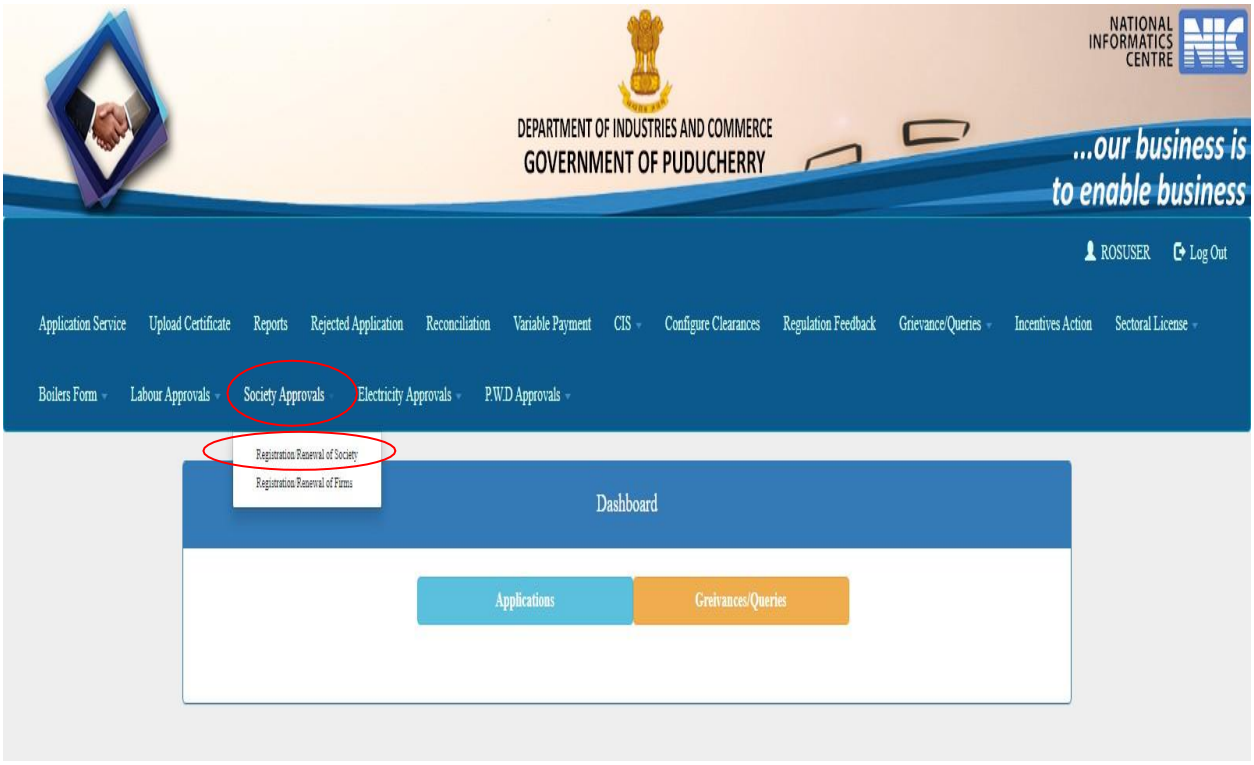
**Step 5:** Submission of application



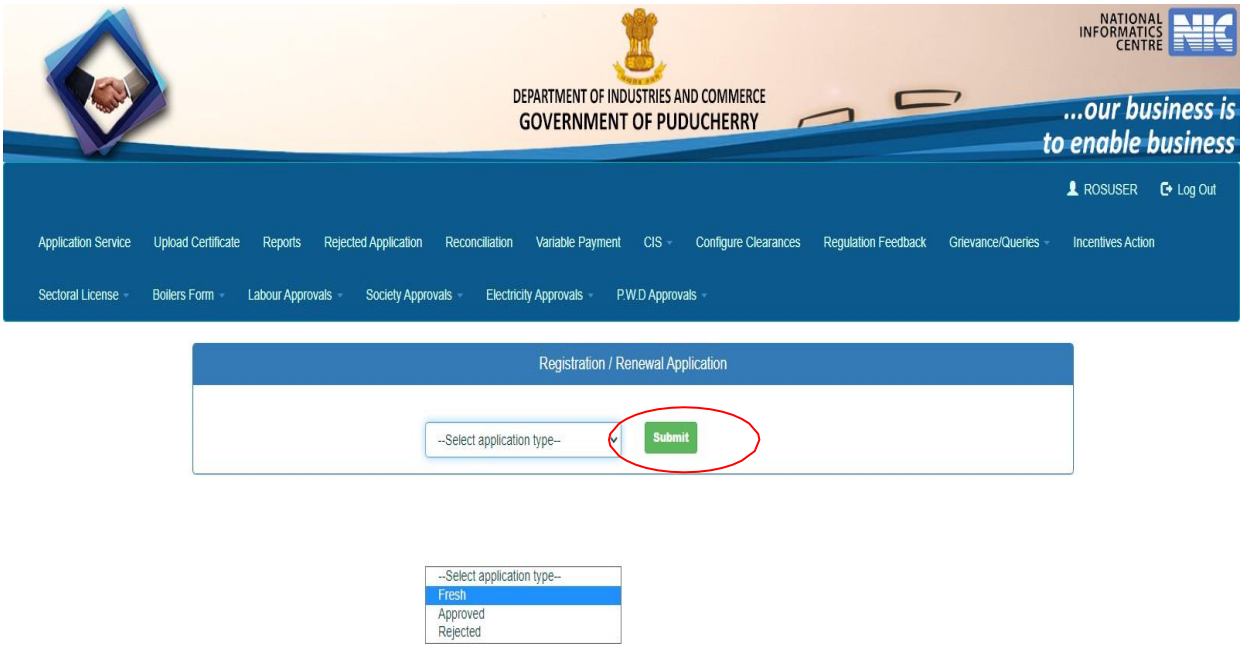
**Step 6:** Login to department user



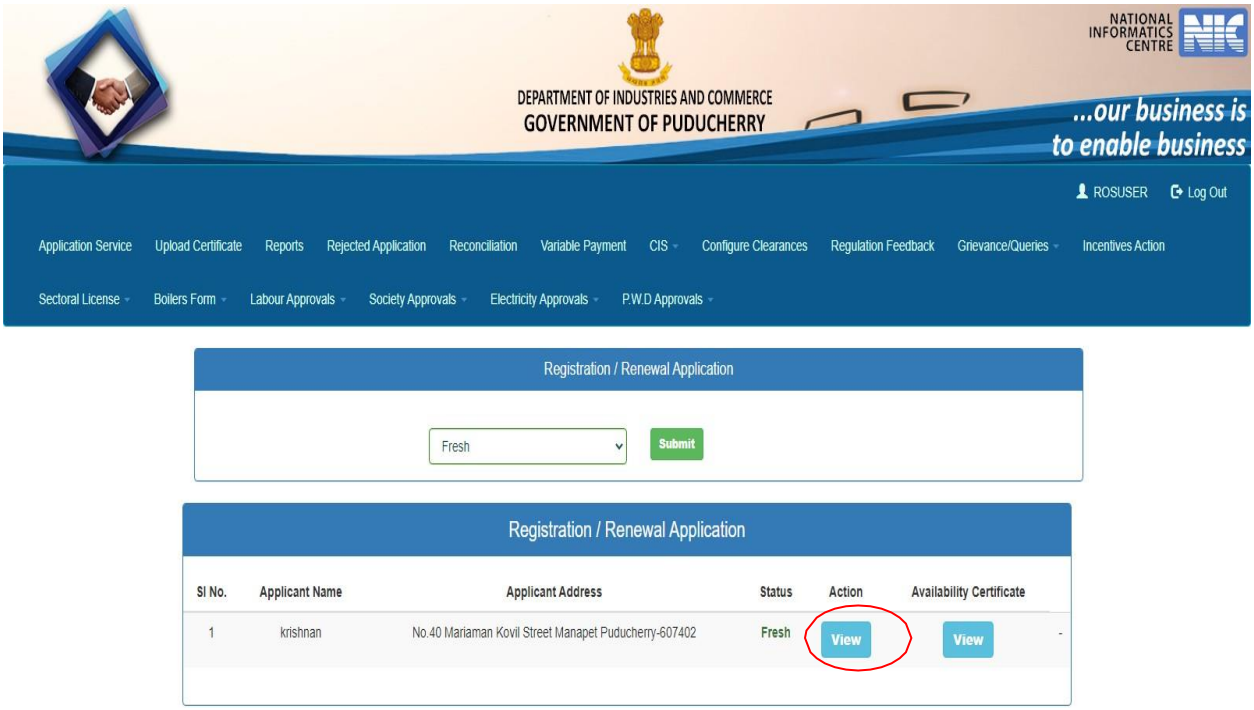
**Step 7:** Choose the Society Approvals menu



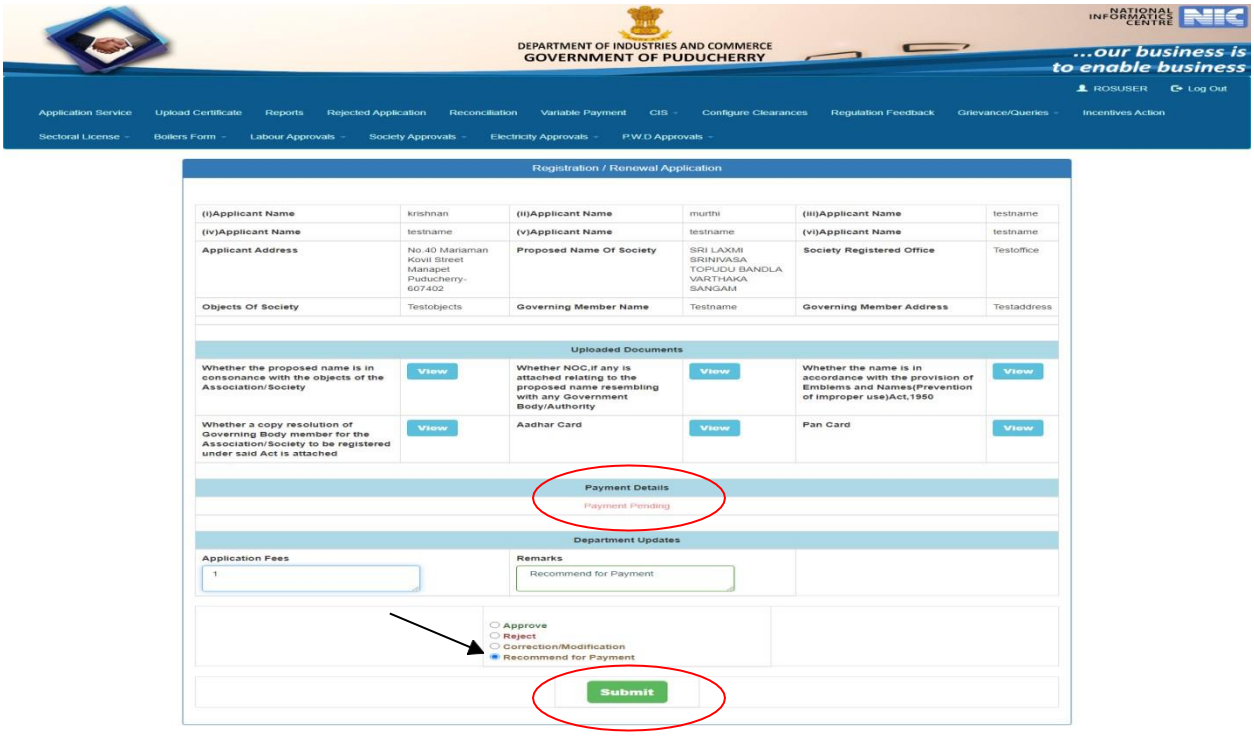
**Step 8:** Choose the fresh list and then click submit button




**Step 9:** Once Citizen apply for the online services, the application is ready for further processing. Once department user clicks the **View** button the citizen details will be displayed.

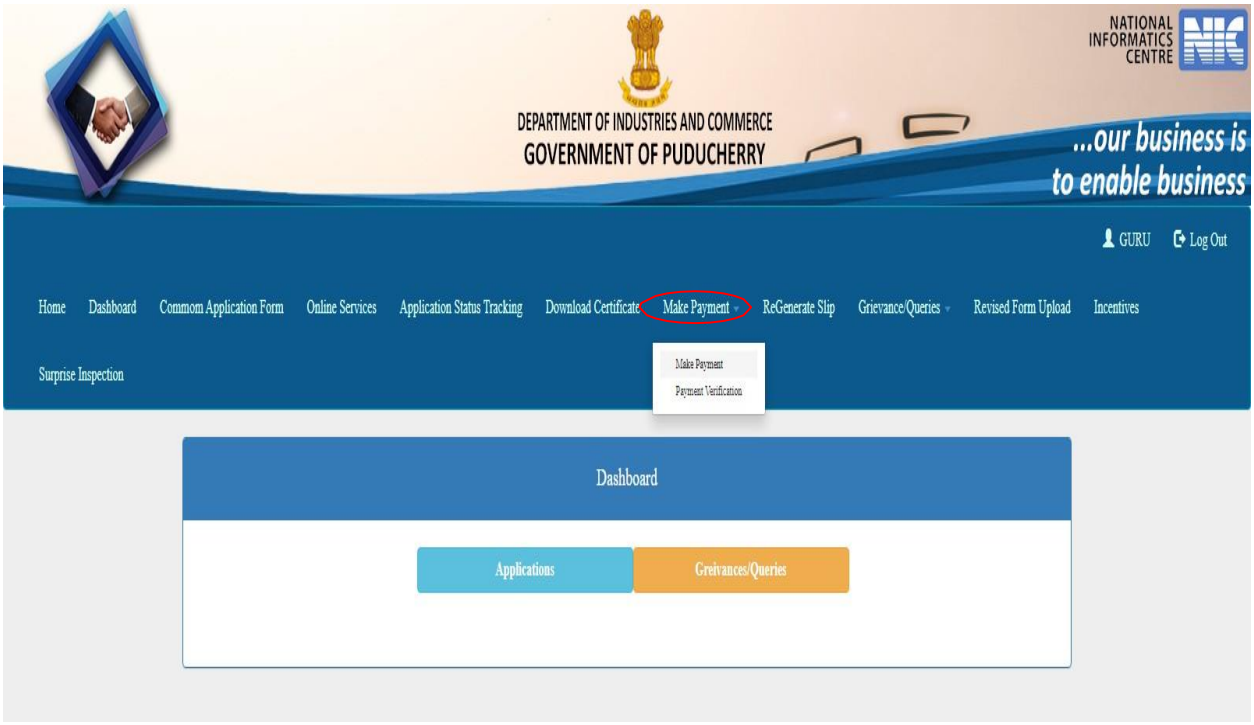


**Step 10:** Select approve or any other status from below option then select submit button

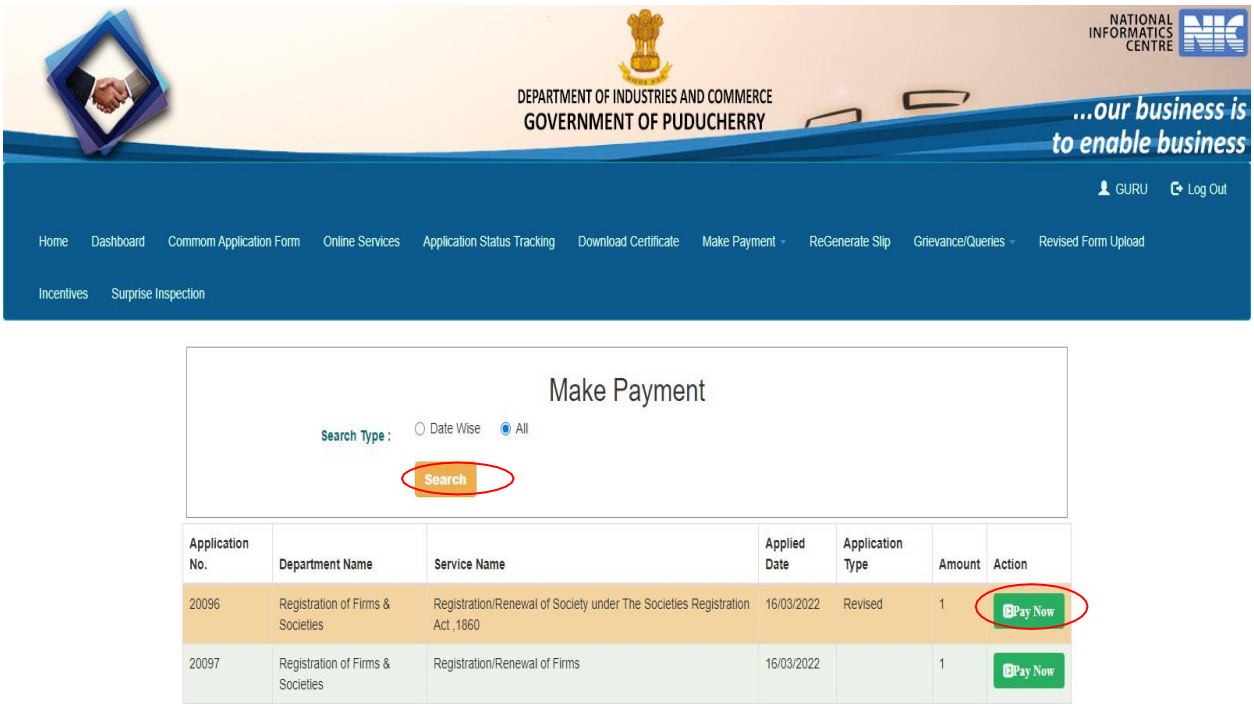


**Step 11:** Login to citizen user

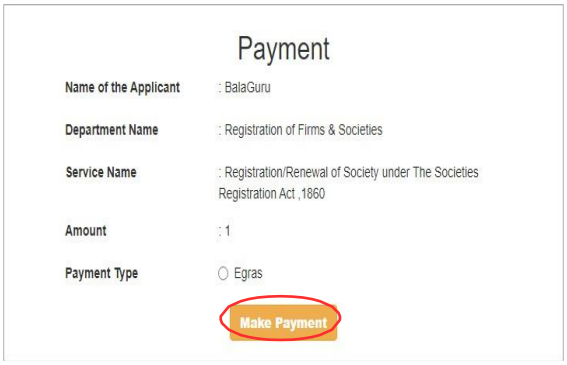
**Step 12:** Payment of application fee



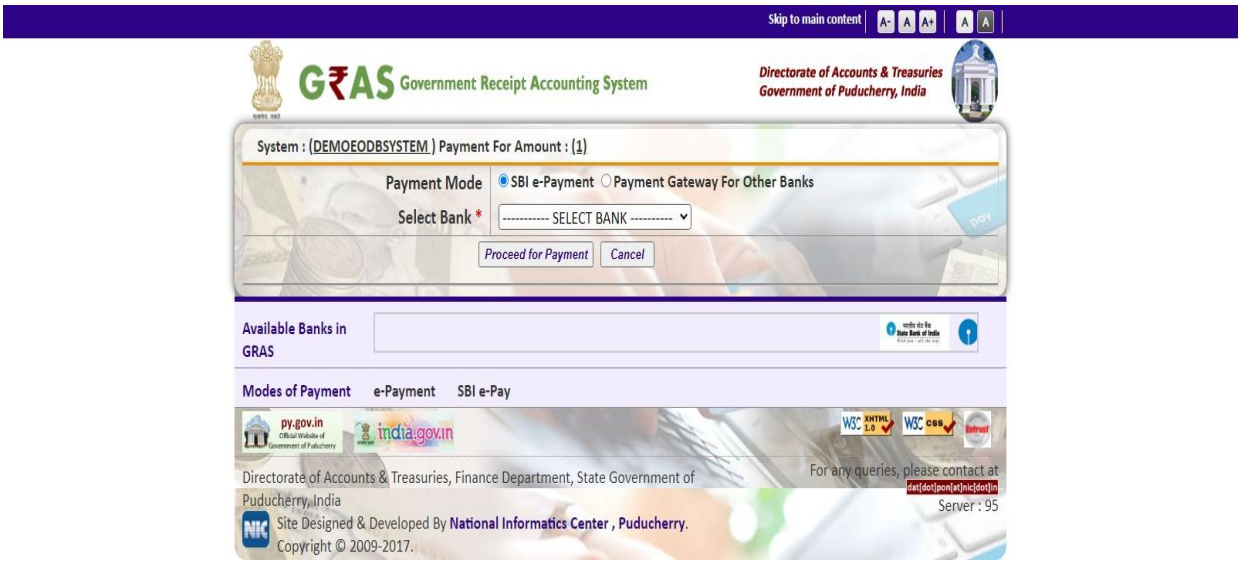

**Step 13:** Click the PayNow button



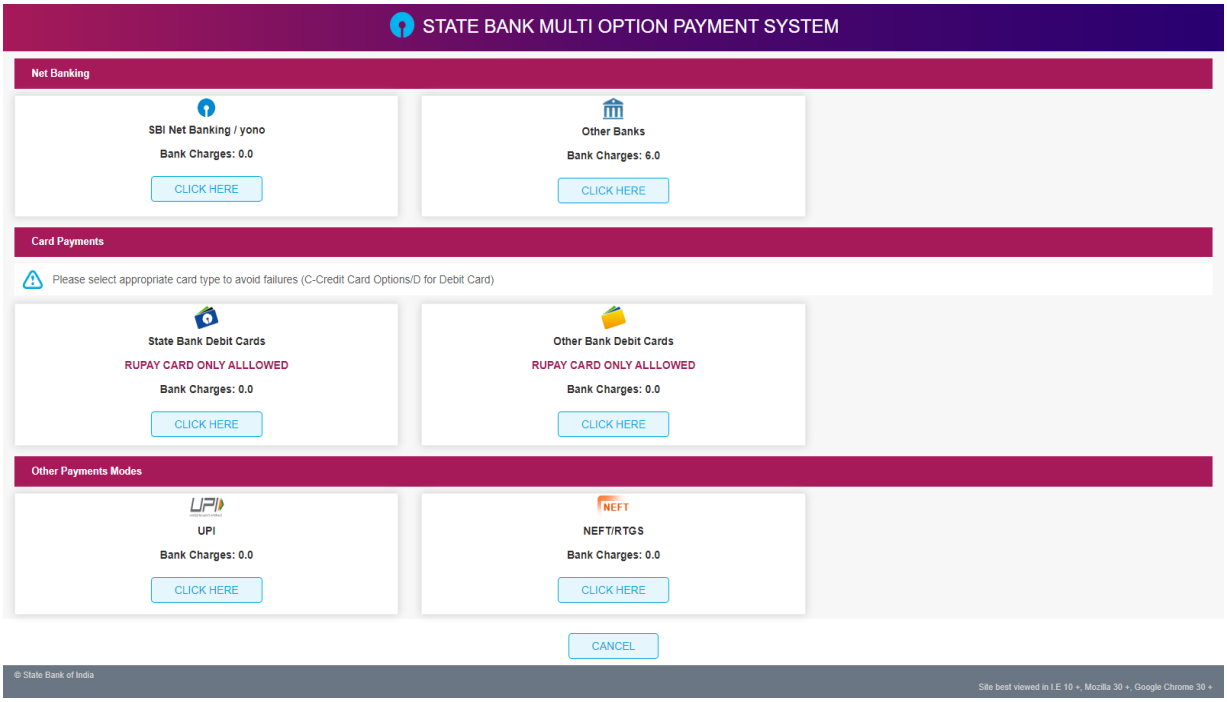
**Step 14:** Click the MakePayment button



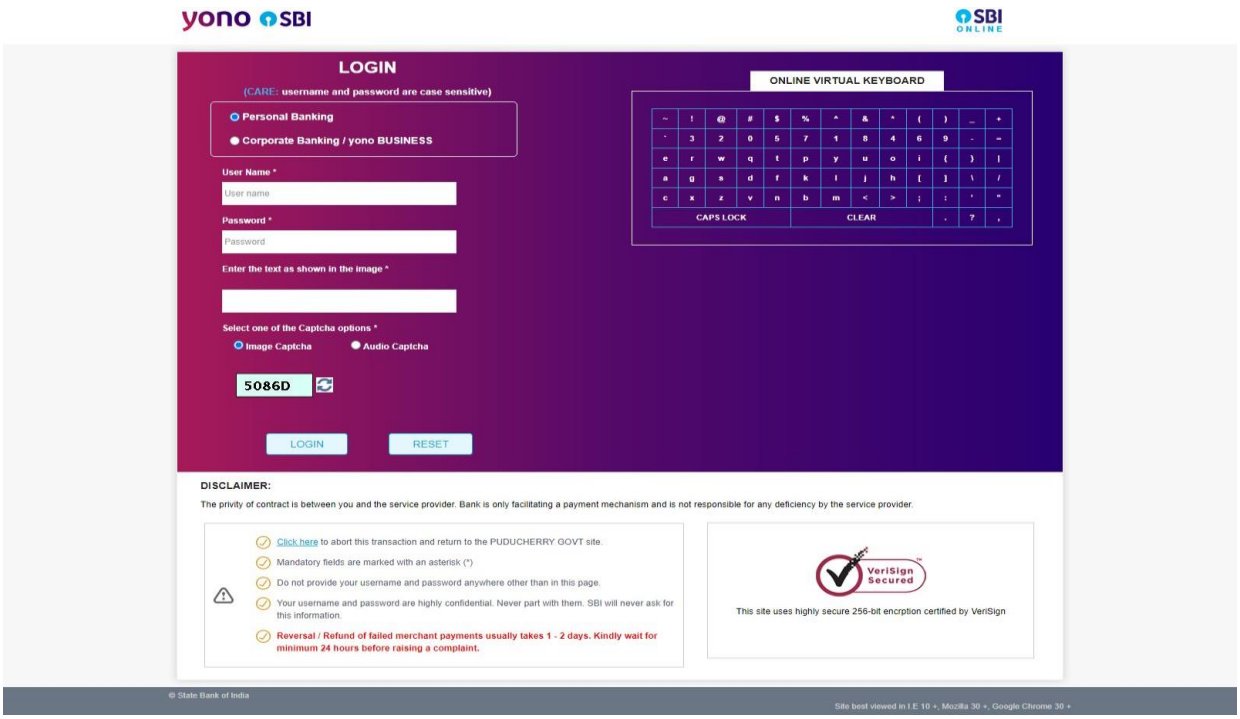

**Step 15: eGRAS Site**



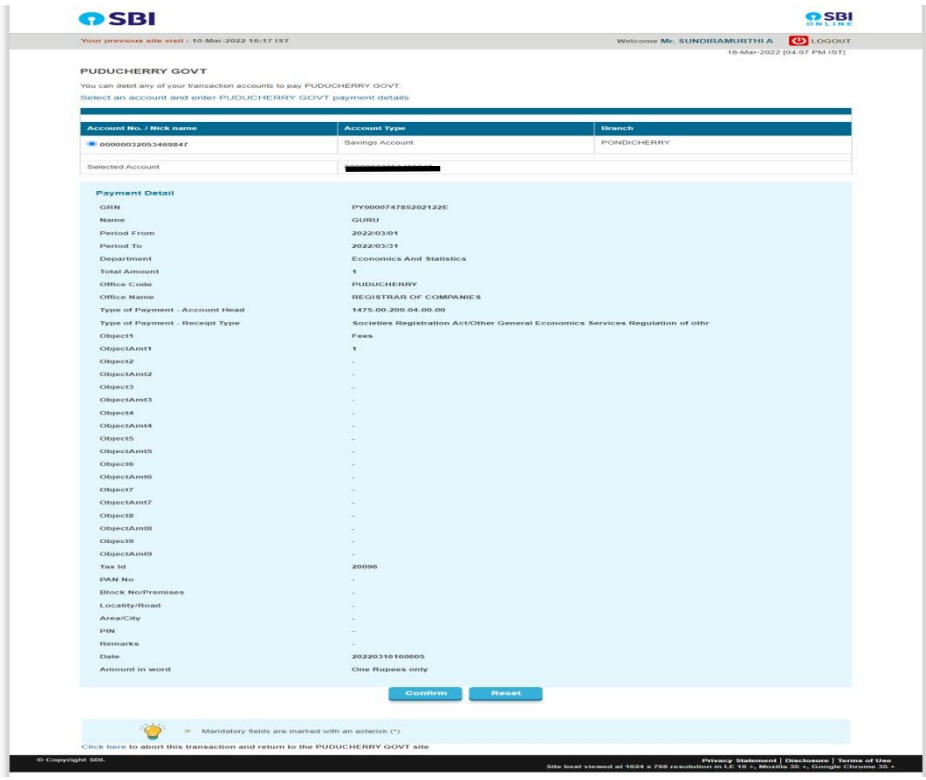
**Step 16:** eGRAS Payment process



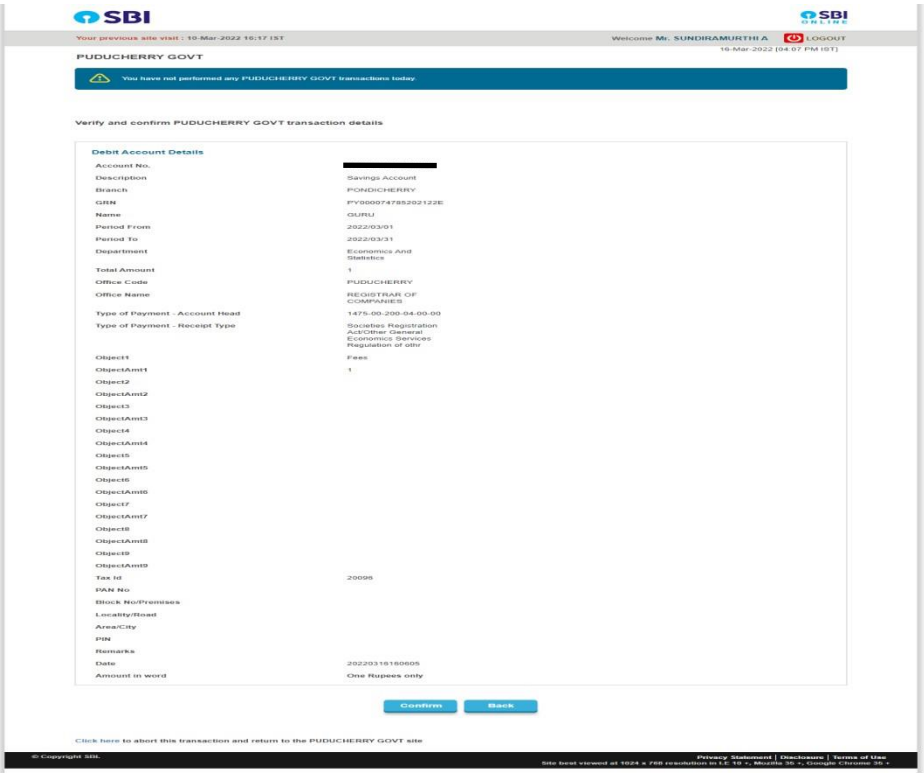
**Step 17:** eGRAS Payment process



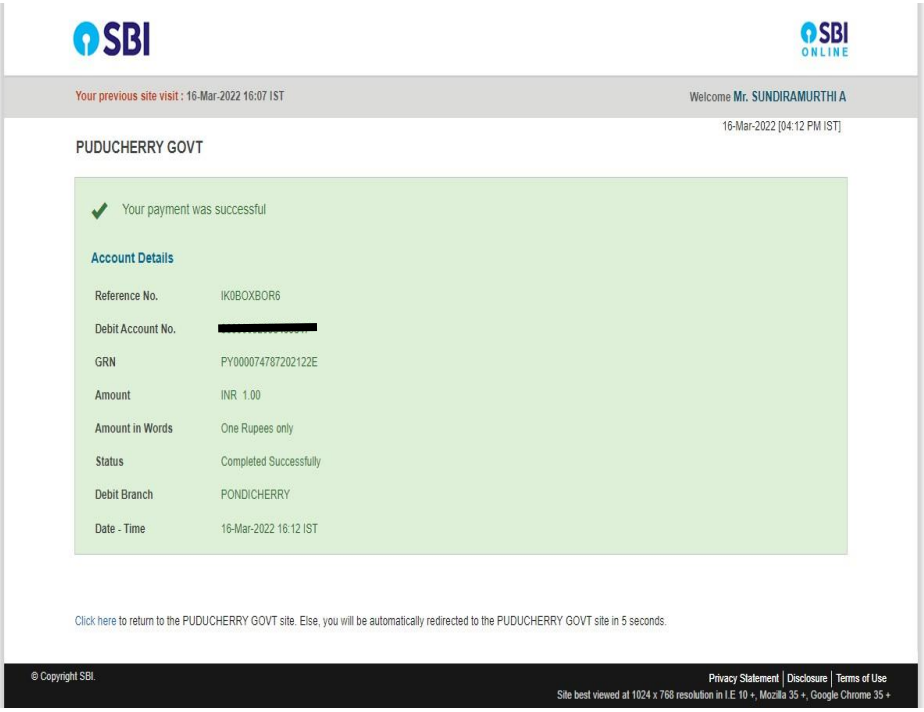

**Step 18:** eGRAS Payment process



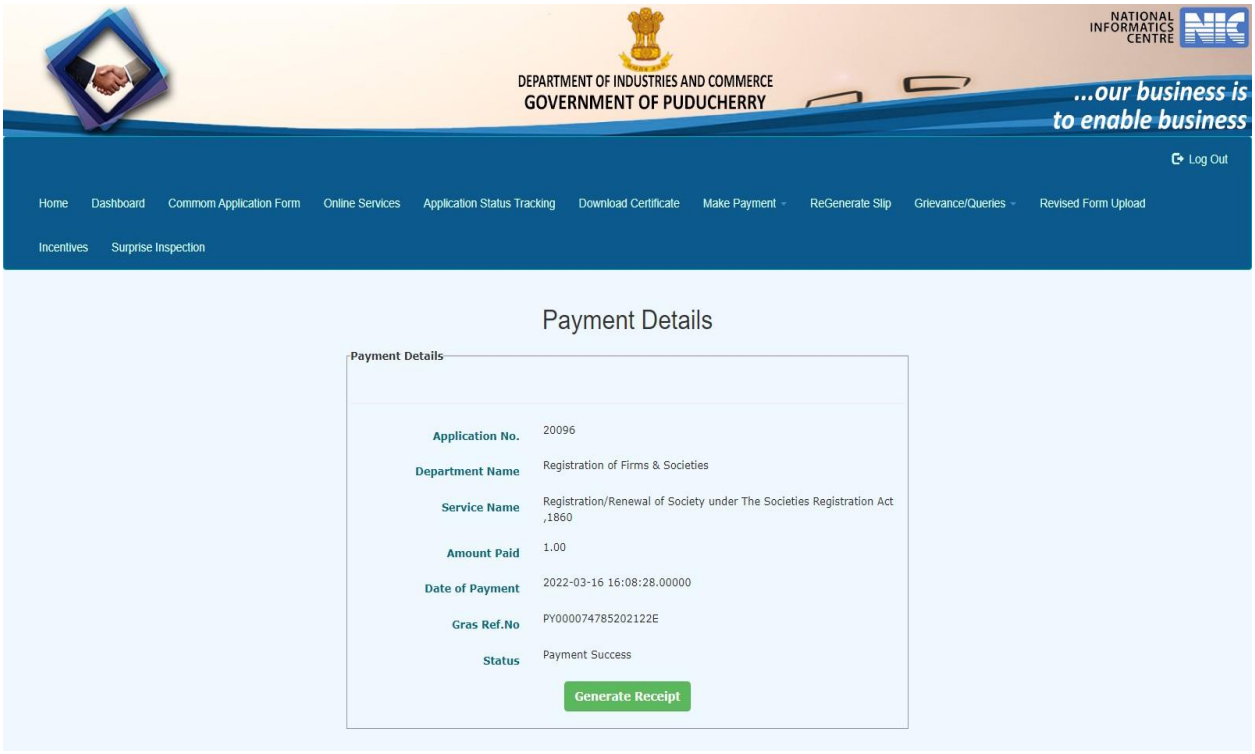
**Step 19:** eGRAS Payment process



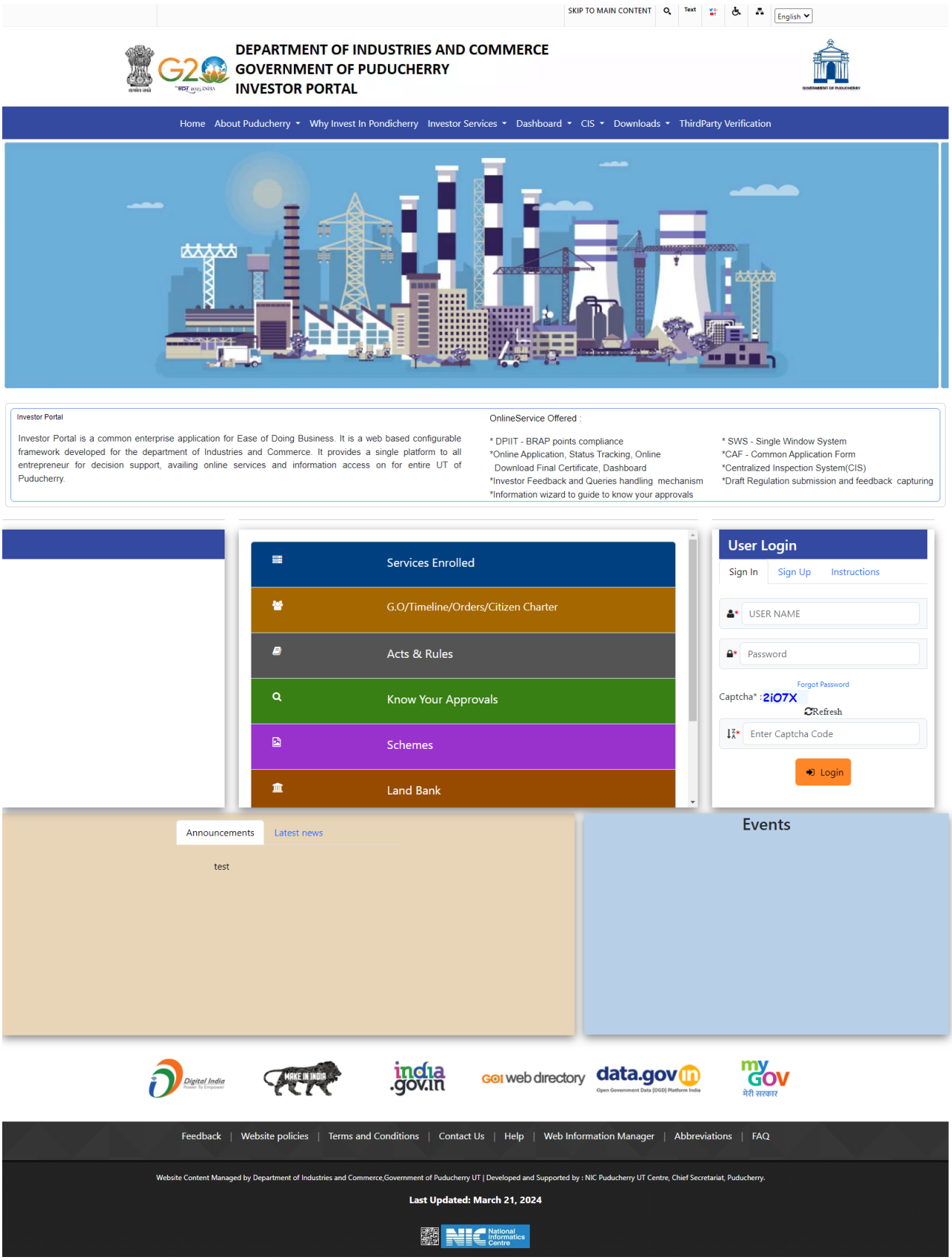

**Step 20:** eGRAS Payment process



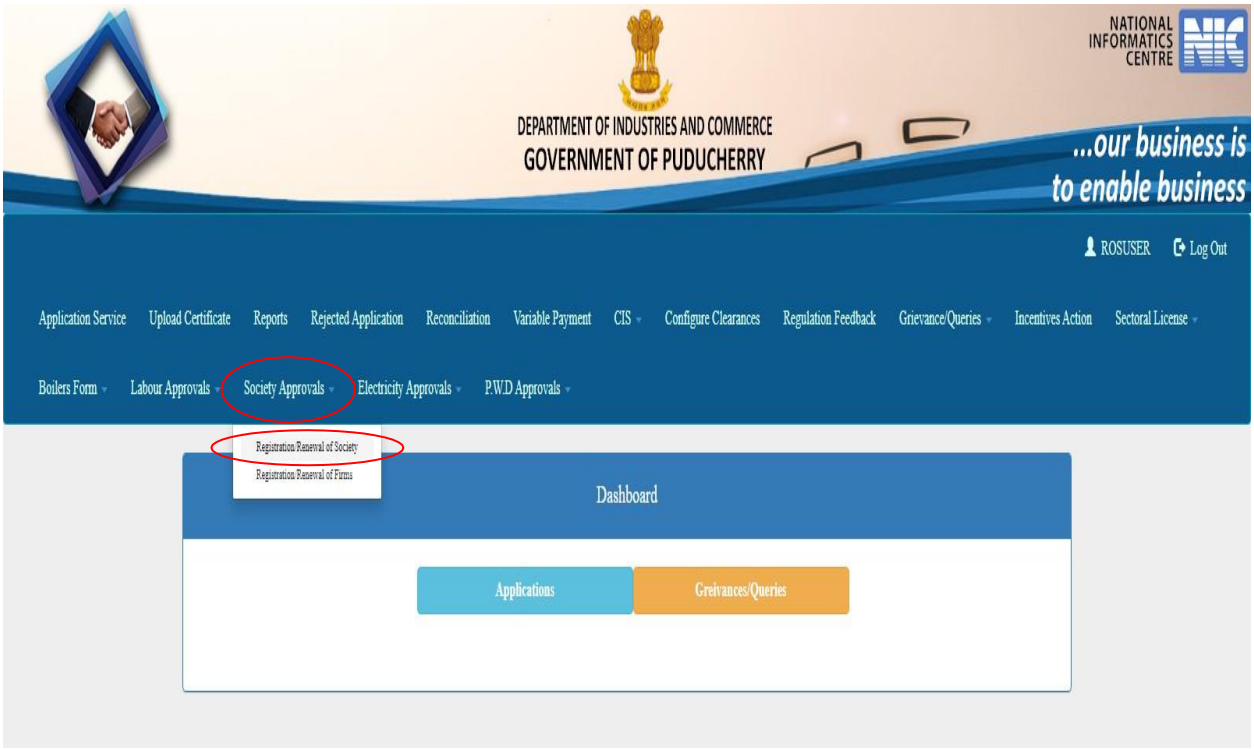
**Step 21:** Payment details display on the EoDB Site



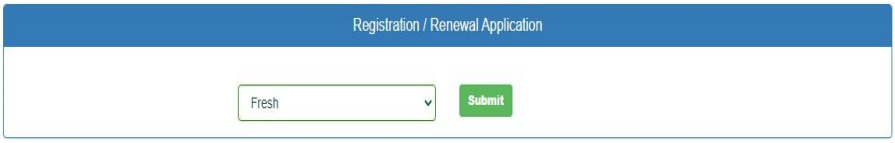
**Step 22:** Login to department user



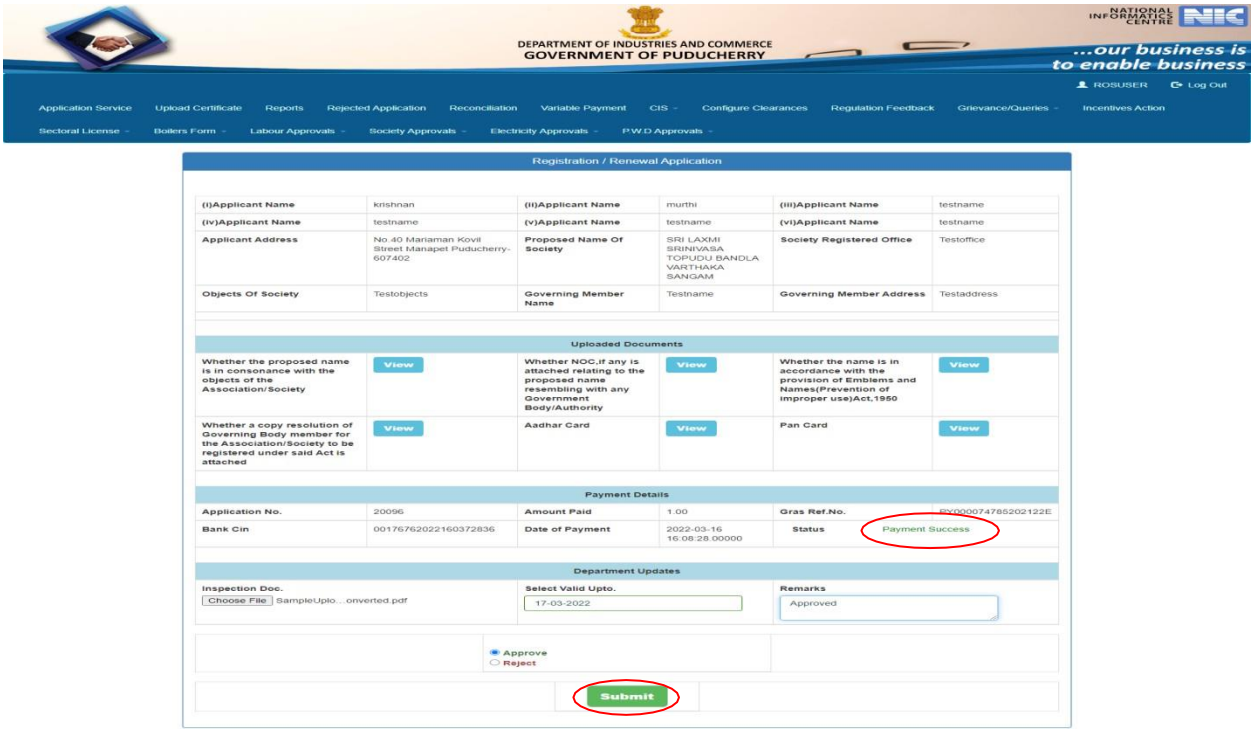
**Step 23:** Choose the Society Approvals menu



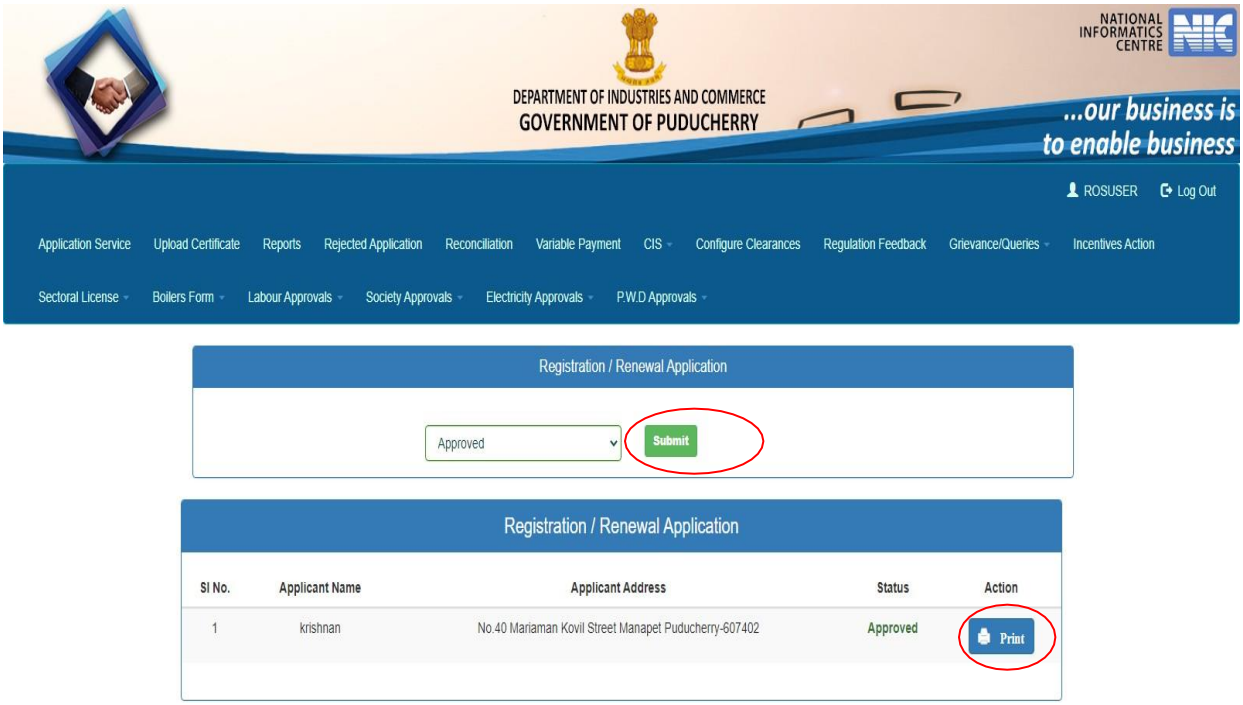

**Step 24:** Once Citizen apply for the online services, the application is ready for further processing. Once department user clicks the **View** button the citizen details will be displayed.



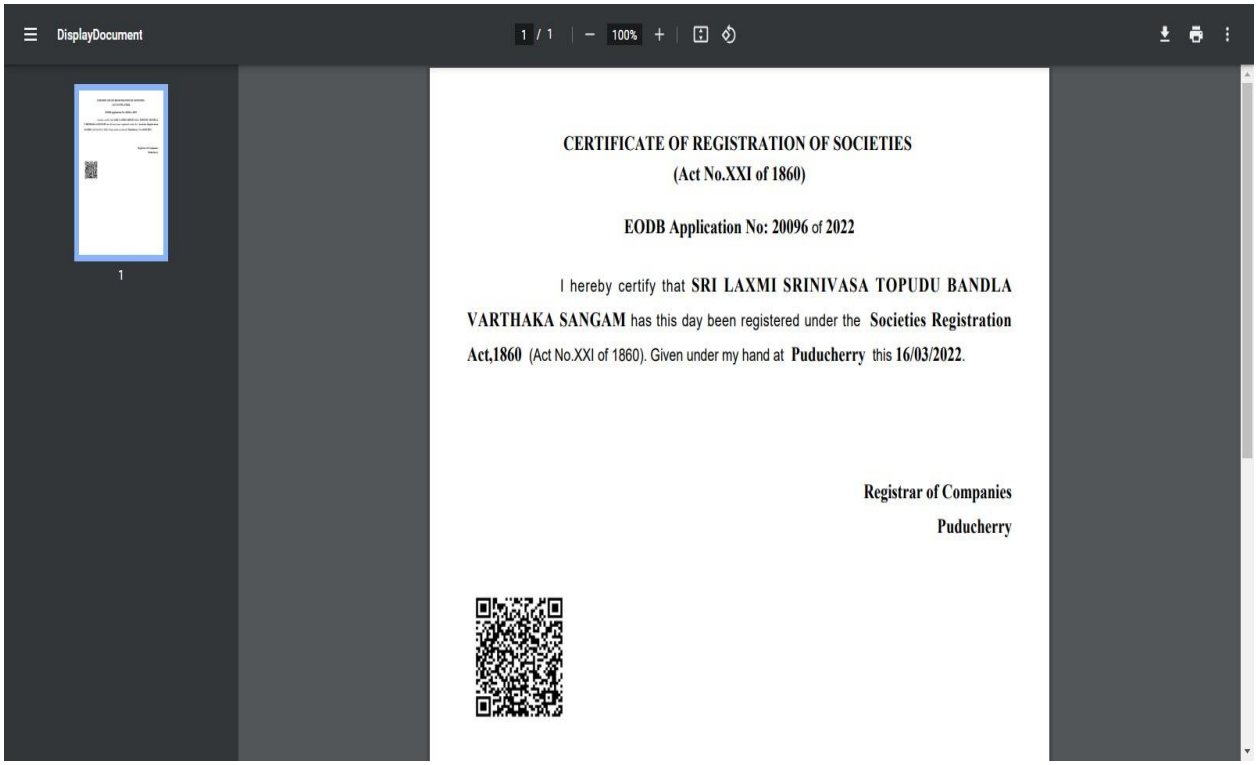
**Step 25:** Select approve or any other status from below option then select submit button



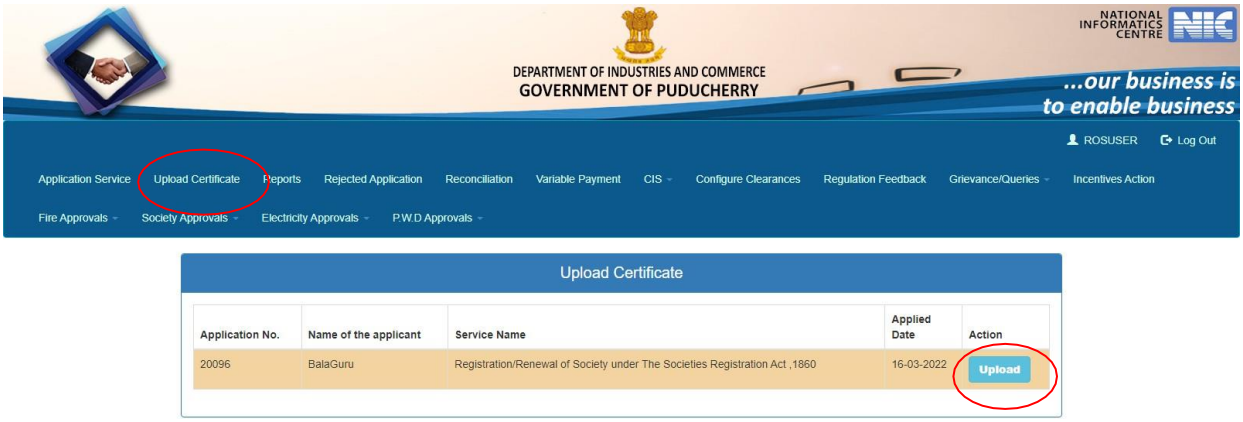

**Step 26:** Click the print button and view the final output PrintFinal



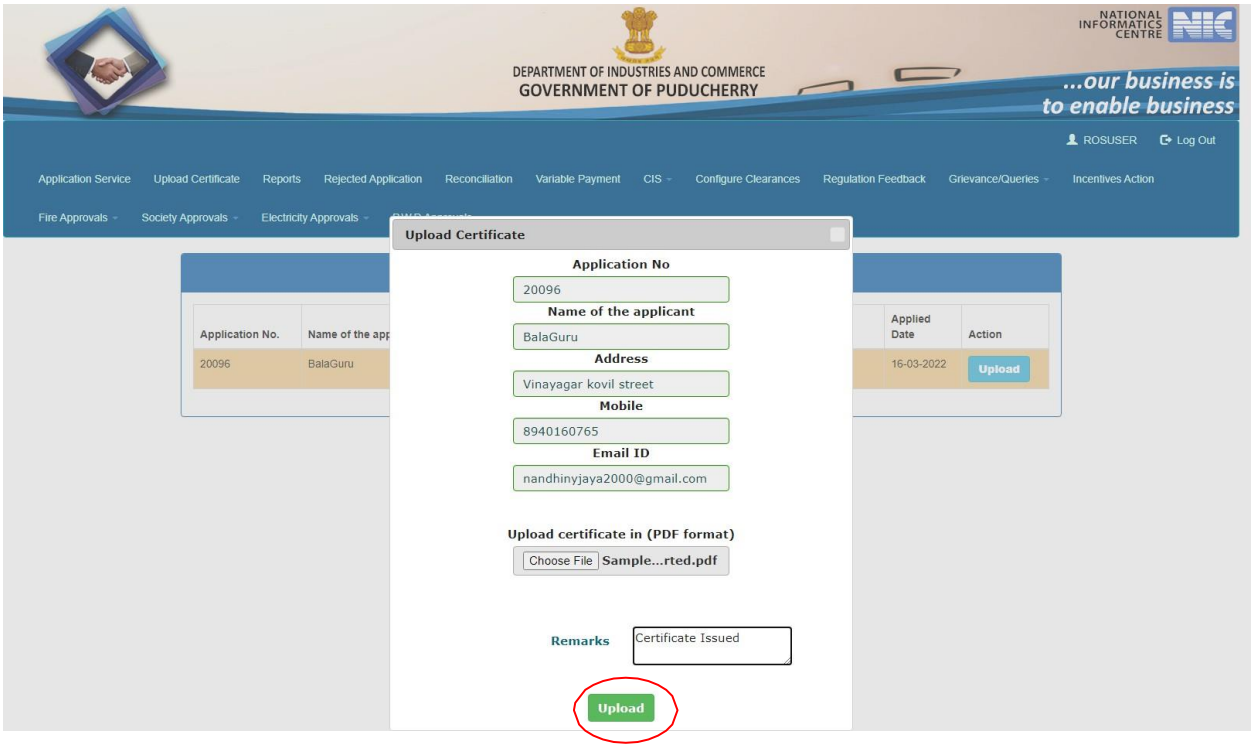
**Step 27:** Download Certificate



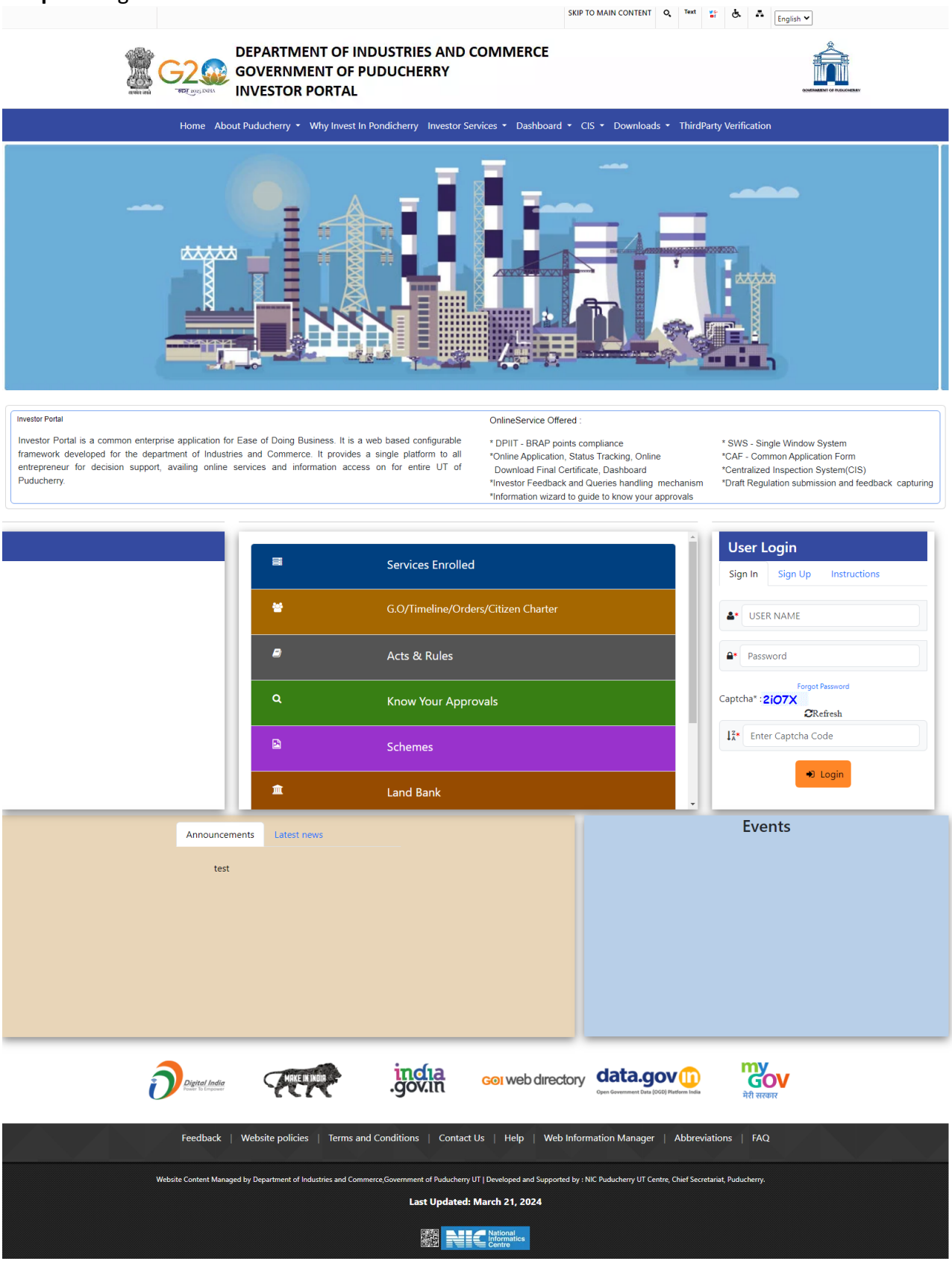

**Step 28:** Choose the Upload Certificate menu



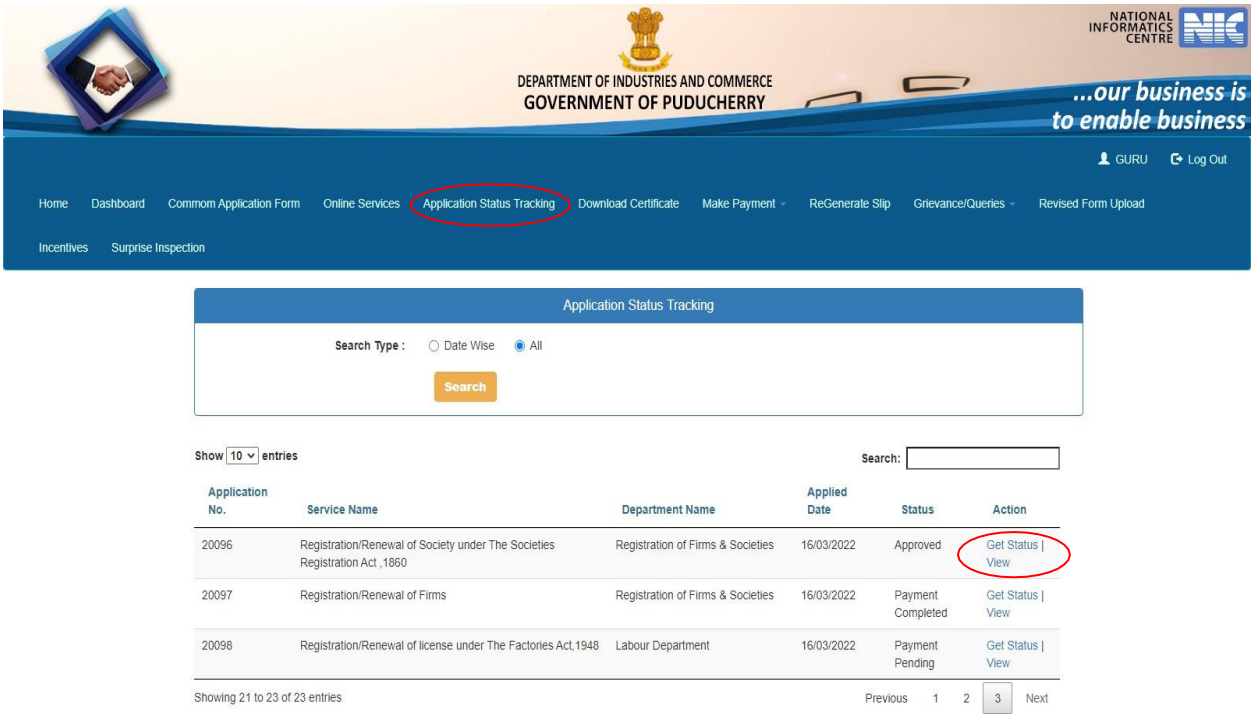
**Step 29:** Upload the Certificate and click the upload button



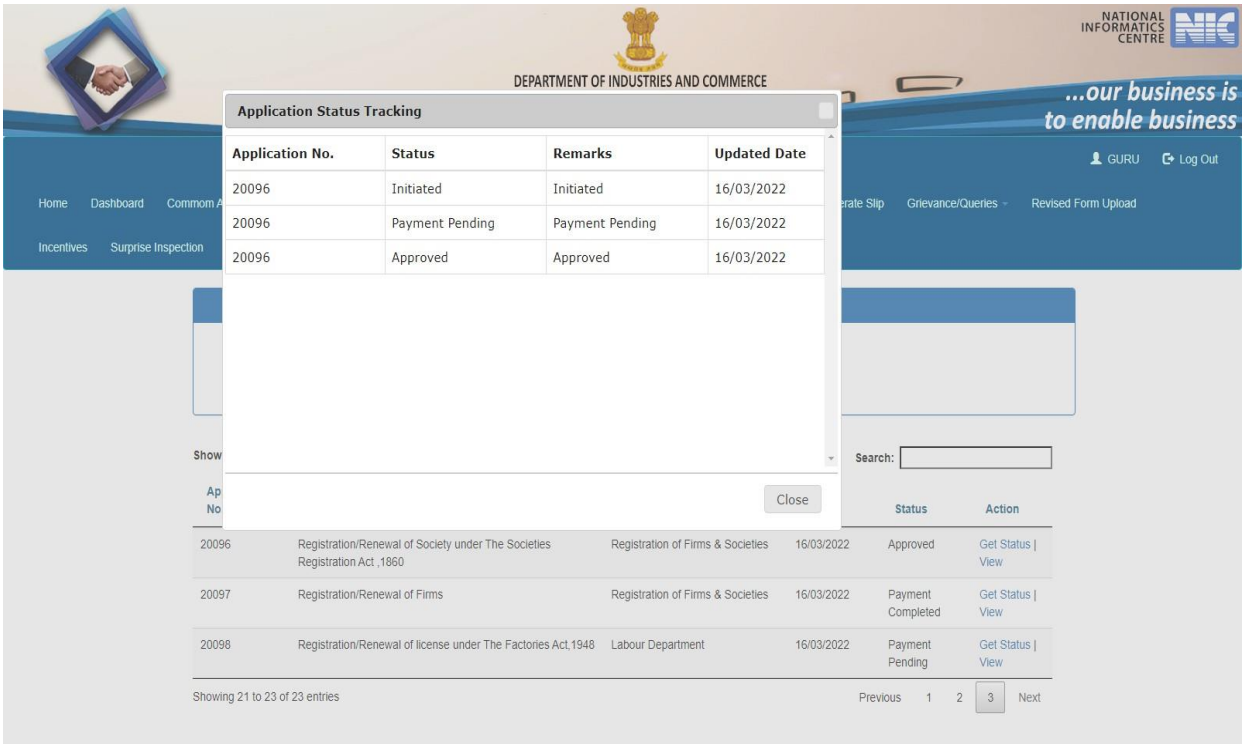
**Step 30:** Login to citizen user



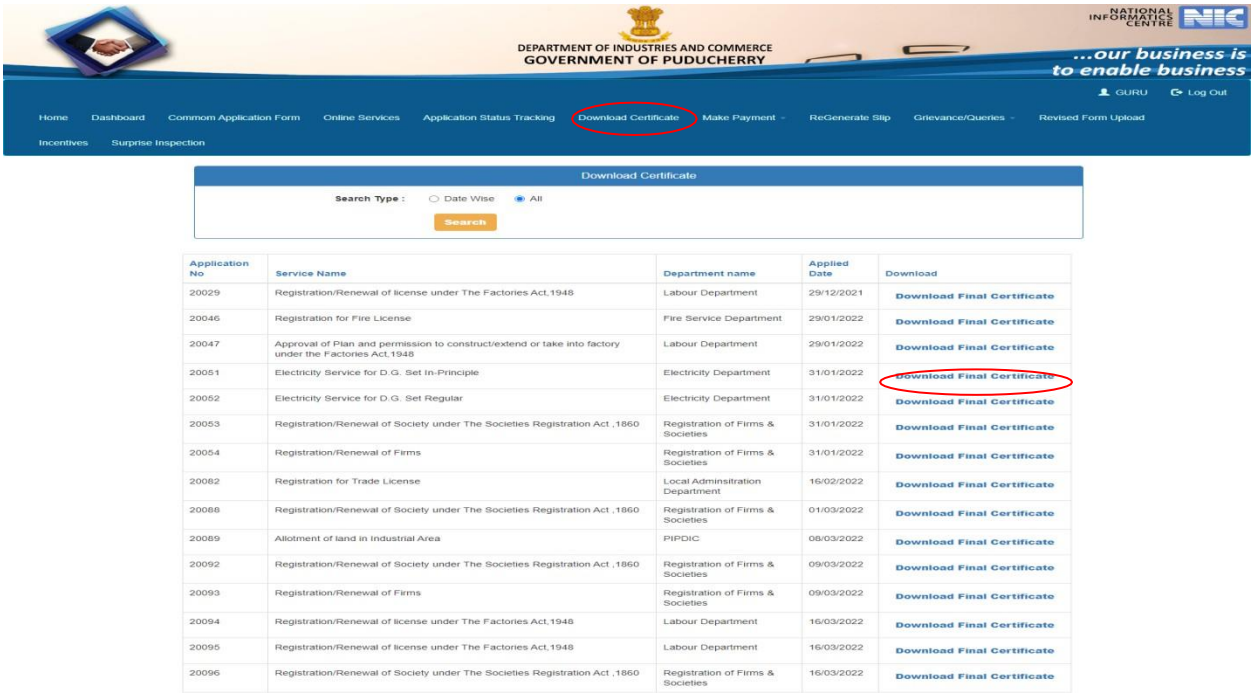
**Step 31:** Track status of application




**Step 32:** View the application status tracking

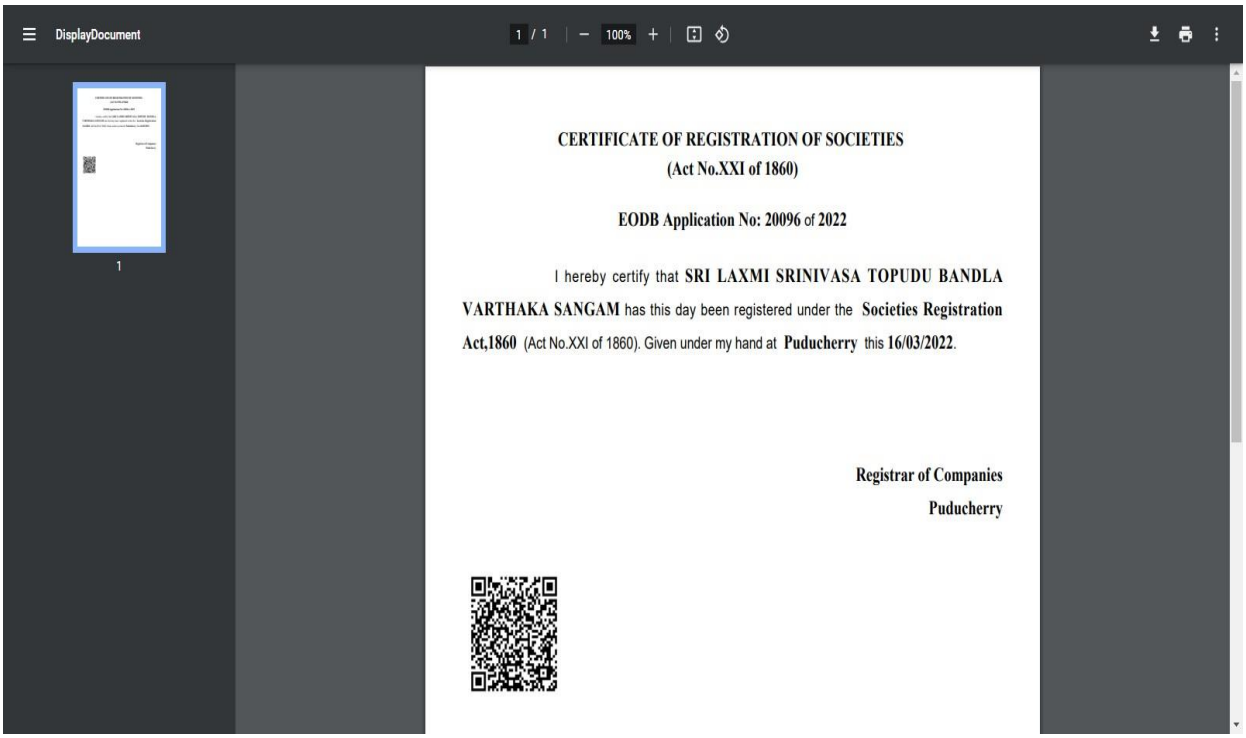


**Step 33:** Once application gets approved the user can download Final Certificate in EoDB site.




| Application No | Service Name | Department name | Applied Date | Download |
|---|---|---|---|---|
| 20029 | Registration/Renewal of license under The Factories Act,1948 | Labour Department | 29/12/2021 | Download Final Certificate |
| 20046 | Registration for Fire License | Fire Service Department | 29/01/2022 | Download Final Certificate |
| 20047 | Approval of Plan and permission to construct/extend or take into factory under the Factories Act,1948 | Labour Department | 29/01/2022 | Download Final Certificate |
| 20051 | Electricity Service for D.G. Set In-Principle | Electricity Department | 31/01/2022 | Download Final Certificate |
| 20052 | Electricity Service for D.G. Set Regular | Electricity Department | 31/01/2022 | Download Final Certificate |
| 20053 | Registration/Renewal of Society under The Societies Registration Act ,1860 | Registration of Firms & Societies | 31/01/2022 | Download Final Certificate |
| 20054 | Registration/Renewal of Firms | Registration of Firms & Societies | 31/01/2022 | Download Final Certificate |
| 20062 | Registration for Trade License | Local Adminsitration Department | 16/02/2022 | Download Final Certificate |
| 20088 | Registration/Renewal of Society under The Societies Registration Act ,1860 | Registration of Firms & Societies | 01/03/2022 | Download Final Certificate |
| 20089 | Allotment of land in Industrial Area | PIPDIC | 08/03/2022 | Download Final Certificate |
| 20092 | Registration/Renewal of Society under The Societies Registration Act ,1860 | Registration of Firms & Societies | 09/03/2022 | Download Final Certificate |
| 20093 | Registration/Renewal of Firms | Registration of Firms & Societies | 09/03/2022 | Download Final Certificate |
| 20094 | Registration/Renewal of license under The Factories Act,1948 | Labour Department | 16/03/2022 | Download Final Certificate |
| 20095 | Registration/Renewal of license under The Factories Act,1948 | Labour Department | 16/03/2022 | Download Final Certificate |
| 20096 | Registration/Renewal of Society under The Societies Registration Act ,1860 | Registration of Firms & Societies | 16/03/2022 | Download Final Certificate |

**Step 34:** Final Certificate



# Dashboard

SKIP TO MAIN CONTENT | English

DEPARTMENT OF INDUSTRIES & COMMERCE
GOVERNMENT OF PUDUCHERRY
INVESTOR PORTAL

Home | About Puducherry | Why Invest In Pondicherry | Investor Services | Dashboard | CIS | Downloads | ThirdParty Verification

Dashboard

Applications | Greivances/Queries | Incentives

| Applications Recieved | Applications Disposed | Applications In Progress | Query Raised | Applications Rejected |
|---|---|---|---|---|
| 39 | 8 | 1 | 0 | 0 |

Online Single Window System Dashboard

| Sl No. | Departments | Total no. of applications received | Total no. of applications processed | |
|---|---|---|---|---|
| 1 | Commercial Taxes Department | 0 | 0 | + |
| 2 | Electricity Department | 8 | 0 | + |
| 3 | Drugs Control | 0 | 0 | + |
| 4 | Department of Industries & Commerce | 0 | 0 | + |
| 5 | Labour Department | 0 | 0 | + |
| 6 | Law Department | 0 | 0 | + |
| 7 | Department of Science, Technology & Environment | 3 | 0 | + |
| 8 | O/o The Chief Inspector of Factories and Boilers | 0 | 0 | + |
| 9 | Fire Service Department | 1 | 1 | + |
| 10 | Forests and Wildlife Department | 0 | 0 | + |
| 11 | Local Administration Department | 0 | 0 | + |
| 12 | PIPDIC | 15 | 3 | + |
| 13 | Public Works Department(PWD) | 0 | 0 | + |
| 14 | Registrar of companies | 0 | 0 | + |
| 15 | Registration Department | 0 | 0 | + |
| 16 | Revenue and Disaster Management | 5 | 1 | + |
| 17 | Town & Country Planning Department | 0 | 0 | + |
| 18 | O/o The Controller of the Legal Metrology | 0 | 0 | + |
| 19 | Registrar of Companies | 6 | 3 | − |

| Sl.No | Service Name | Total No of Applications received | Total no of applications processed | Avg time taken to grant approval(in Days) | Median time to taken grant approval(in Days |
|---|---|---|---|---|---|
| 1 | Registration/Renewal of Society under The Societies Registration Act ,1860 | 1 | 0 | 0 | 0 |
| 2 | Registration of Firms | 1 | 0 | 0 | 0 |
| 3 | Name Availability of Companies | 3 | 3 | 11 | 0 |
| 4 | Name Availability of Companies | 1 | 0 | 0 | 0 |

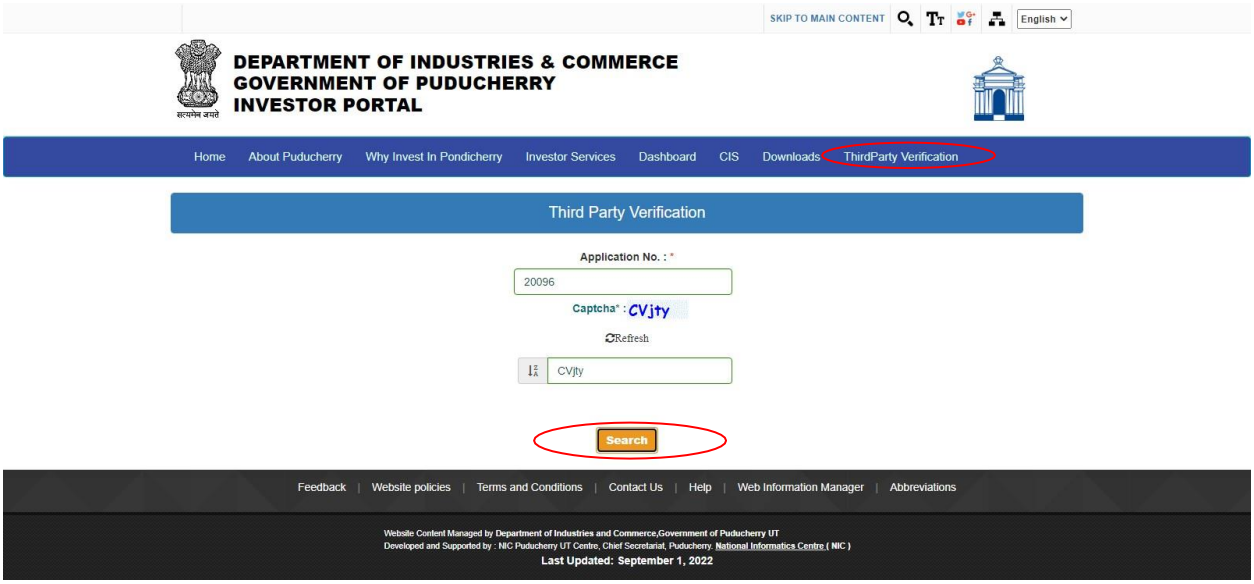
| | | | | |
|---|---|---|---|---|
| 20 | Puducherry Planning Authority | 0 | 0 | + |
| 21 | State Excise Department | 0 | 0 | + |
| 22 | Department of Information Technology | 0 | 0 | + |
| 23 | Department of Tourism | 0 | 0 | + |
| 24 | Police Department /Traffic | 0 | 0 | + |
| 25 | Regional Transport Office(RTO) | 0 | 0 | + |
| 26 | Pondicherry Ground Water Authority | 0 | 0 | + |

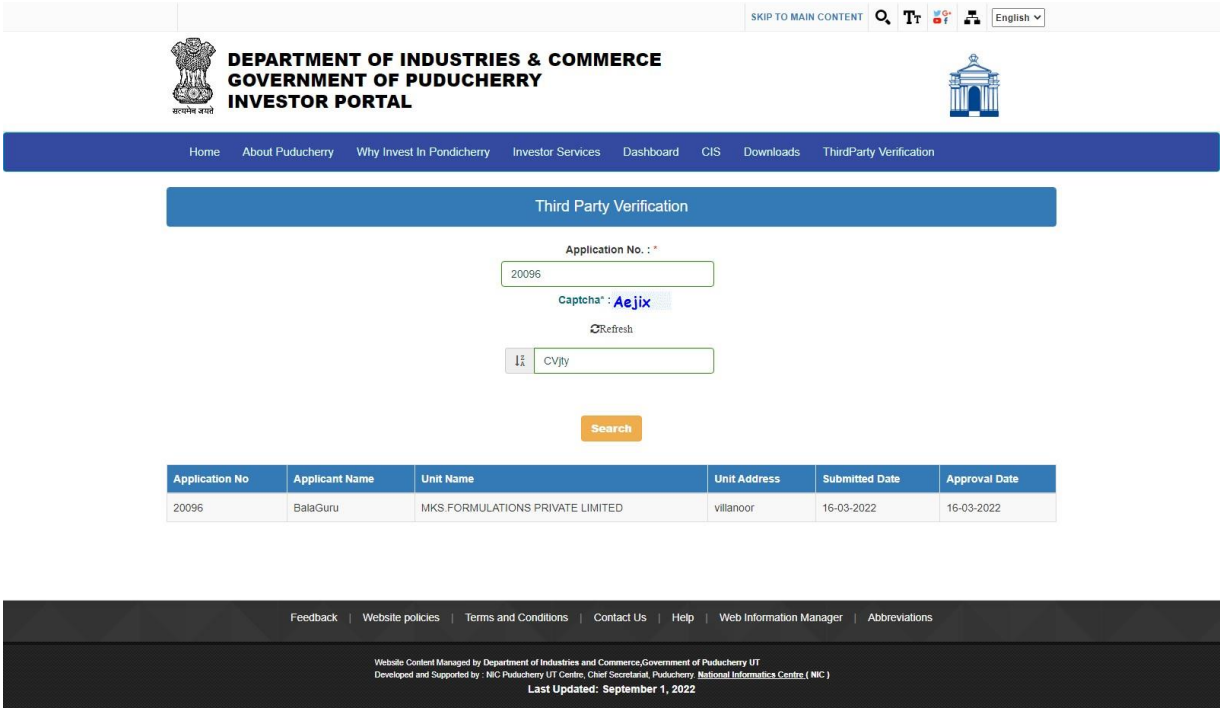
Feedback | Website policies | Terms and Conditions | Contact Us | Help | Web Information Manager | Abbreviations

Website Content Managed by Department of Industries and Commerce,Government of Puducherry UT
Developed and Supported by NIC Puducherry UT Centre, Chief Secretariat, Puducherry. National Informatics Centre ( NIC )
Last Updated: August 5, 2022

# Third Party Verification

**Step 1:** Choose Third party verification menu




**Step 2:** View the application status details